

Brookings-Harbor School District 17-C

“Offering Hope, Possibility and Opportunity”

Regular School Board Meeting Kalmiopsis Elementary School Library Wednesday, January 20, 2010 – 7:00 P.M.

Call to Order: Called to order on Wednesday, January 20, 2010 at 7:00 P.M. by Linda Morgan.

Attendance: Board Members

Linda Morgan
Carol Slewing
Jamie Ryan
Brad Peters
Allene Fewell

Members of the Public

Tiffanie Hodge
Karl Morgan
Patrick Chew
Darren Farmer
Gerry Livingston
Vince Longo

District Employees

Brian Hodge
Valerie Shapton
Joe Morin
Bryan Wood
Steve Baker
Helena Chirinian
Lenora Hall
Nancy Chew
Christine Lamb
Suzanne Mutch
Aaron Cooke
Jon Young
Tina Peters
Debbie Jones

Media Representatives

Arwyn Rice Coastal Pilot

Student Representative, B-H High School

Cassidy Jones, Student

Pledge of Allegiance: The Flag Salute was recited in unison, led by Linda Morgan.

Consent Agenda:

1. Approval Minutes:
 - a. Board Work Session – December 16, 2009
 - b. Regular School Board Meeting – December 16, 2009
 - c. Executive Session – December 16, 2009

Jamie Ryan made a motion to approve minutes, seconded by Allene Fewell

MOTION PASS UNANIMOUSLY

2. Approval Bills

Allene Fewell made a motion to approve the bills, seconded by Carol Slewing

Brad Peters abstained

Allene Fewell – aye

Jamie Ryan – aye

Carol Slewing – aye

Linda Morgan – aye

Motion Passed

Agenda Changes: No Changes

Spotlight: Azalea Middle School – Nancy Chew spoke about their letter writing campaign to the soldiers in stationed in Iraq and Afghanistan.

Citizen Input: Gerry Livingston spoke about her involvement in improving fitness with our schools. Joe Morin presented a computer video of how the fitness center could work at Brookings-Harbor High School which was put together by a high school student utilizing the proposed HS fitness center with SOCC for a Health Vocational Education program.

Linda Morgan acknowledges the very generous donation that would make this possible, but requested that a formal proposal be given to the board for review and from which to make a decision. Gerry Livingston asked if she could work with Linda Morgan to gather what the board would like to see.

A discussion ensued concerning the High School Fitness Center between the Board and audience.

Academic Programs: Reports and Information

Student Representative Report: Cassidy Jones gave a brief update of High School student activities.

Board Reviewed Reports for the Following:

1. Building/Program Reports

Jamie Ryan commented on the High School senior seminar presentations. Jamie was able to participate and was very impressed with the students.

Linda Morgan asked Bryan Wood about the study being conducted on the freshman students to help themselves and others who are facing failing classes. Bryan Wood explained the options open to the students and the solutions available. Linda asked Helena Chirinian what the status for the US Cellular voting for Kalmiopsis Elementary School contest. Helen mentioned that Cindy Schofield, PTA president, has been very instrumental with getting this going; we have close to 10, 000 votes now. The final numbers will not be out until mid February.

Support Services

Board Reviewed Reports for the Following:

- 1. Food Services**
- 2. Transportation/Maintenance**

District Business / Reports

Comments from the Superintendent: Brian Hodge spoke on the Division 22 areas or the Standard & Assurance Report. We were contacted by Del Norte Unified School District to see if we want to be included a safety grant that they have previously had three written and approved. If the Grant is approved we would pay Del Norte \$5,000 but if it isn't approved then no fee will be due. Tomorrow is the Superintendents meeting in Coos Bay; they are going to discuss a unified school calendar.

Annual Standards & Assurance Report: Brian Hodge gave the board an update on the Annual Standards & Assurance Report: Four areas have been identified as areas that the district needs to improve on; 1. Media Services, 2. District Guidance & Counseling, 3. Program and Services for Talented and Gifted, and 4. Health Services. The district is not completely out of compliance in these areas but due to budgetary constraints the district will have to postpone any corrective action.

The Board Accepted the Annual Standards & Assurance Report with changes to Guidance & Counseling area of the report.

Board Reviewed Reports for the Following:

- 1. Enrollment Report**
- 2. Finance Report**

Brian Hodge explained to the board the current status of enrollment in our buildings.

Valerie Shapton explained that after the final audit the ending fund balance is \$1.034 million with just one adjustment for accrued property taxes. With half of the school year, the estimated payroll and revenues are now being used to forecast our ending fund balance rather than using budgeted numbers. The District is currently being paid as if the election items

pass but the number is not figured into the estimate as the ballots may fail. Should they pass the district would have an additional \$403 thousand to make decisions.

Board Business

Consider Nominations for Distinguished Service Recognition Award: The board was given a list of past recipients.

Accept 2008-09 Audit Report: **Valerie Shapton** explained that the audit was all good for the district but we were given a Qualified Opinion due to the fact that we did not have enough information from the closing of the Charter School for the auditors to make a non-qualified opinion concerning the last few months of the schools operations, such as have all the vendors been paid, what was the final balance of the bank accounts.

Linda Morgan commented that she was involved in the conversation with the auditors concerning the audit. They commented that some tightening of controls need to occur for the student body funds such as having Val re-educate all the schools about what is acceptable for check writing and back up for checks written. The auditors would also like us to have an audit committee prior to the auditors arriving.

Jamie Ryan made a motion to accept the 2008-2009 Audit Report, seconded by Brad Peters

MOTION PASS UNANIMOUSLY

Approve Student Body Account Handbook: **Valerie Shapton** explained that the last time the Student Account Handbook was updated was 2005, all parties involved met to review the handbook very few changes were made.

Carol Slewing made a motion to approve the Student Body Account Handbook, seconded by Brad Peters

Discussion ensued concerning the whole process. Brian Hodge and Valerie Shapton explained to the board the process that took place and what will happen from this point forward. Primarily the manual was well written as it was but all staff involved just need to be re-educated about the processes.

MOTION PASS UNANIMOUSLY

Review Administrative/Confidential Salaries: Board reviewed the salary schedule with extra duty pay added.

Superintendent Evaluation: Linda Morgan handed out the Superintendent evaluation process and requested that board members have the completed forms back to her within the next two weeks. The board will meet in executive session prior to the February board meeting to review the superintendent.

Board Requests and Comments:

Jamie Ryan commented about alternative education. Bryan Wood explained how alternative education works to help students graduate.

Jamie Ryan wanted to know how items are properly placed on board agenda. Linda Morgan explained that either A – Board Chair places it on the agenda or B – three board members vote to add to the agenda.

Linda Morgan requested of Daryn Farmer that he send a budget of the project of the costs and where funds are coming from for the weight room. If Mr. Farmer could have the costs and source of funds to the Board at least a week before the next board meeting then the board can have it as an action item on the agenda next month. Separate the weight room from the curriculum. A decision on which room will be used and that not everyone will be able to have access to the room all time.

Linda Morgan gave the board a letter from Larry Anderson and Bill Ferry concerning the vocational upgrades. We need to read board minutes from 1998 on to see what was approved in those meetings and do a search of the district for the master plans.

A discussion ensued concerning the priorities of the district. What we have now versus what we had back in 1998 when the bond work was started.

Adjournment

Carol Slewing made a motion to adjourn board meeting at 8:17 P.M., seconded by Allene Fewell
MOTION PASS UNANIMOUSLY

Minutes above approved at the Board Meeting held on February 17, 2010

Linda Morgan, School Board Chairperson