

Brookings-Harbor School District 17-C

“Offering Hope, Possibility and Opportunity”

Organizational School Board Meeting Kalmiopsis Elementary School Library Wednesday, July 15, 2009 – 7:00 P.M.

Call to Order: Called to order on Wednesday, July 15, 2009 at 7:00 P.M. by Linda Morgan.

Attendance: Board Members

Linda Morgan
Jamie Ryan
Brad Peters
Carol Slewing
Allene Fewell

Members of the Public

Karl Morgan
Mark Gonzales
Karie Gonzales
Alex Fewell
Manuel Almeida
Tiffanie Hodge
Judy Kaplan

District Employees

John Garner
Valerie Shapton
Aaron Cooke
Helena Chirinian
Steve Baker
Brian Hodge
Ann Volz
Tina Peters

Media Representatives

Arwyn Rice Coastal Pilot

Pledge of Allegiance: The Flag Salute was recited in unison, led by Linda Morgan.

New School Board Members Oath of Office: Linda Morgan swore each of the new board members for the Oath of Office - Jamie Ryan, Brad Peters, Allene Fewell, and Carol Slewing.

Annual Organizational Procedures:

1. Election of Chairperson and Vice-Chairperson (ORS 332.005(2))

Allene Fewell made a motion for Linda Morgan to be Board Chair, seconded by Jamie Ryan

MOTION PASSED UNANIMOUSLY

Allene Fewell made a motion for Carol Slewing for Vice-Chair of Board, seconded by Jamie Ryan

MOTION PASSED UNANIMOUSLY

Items 2 – 13:

Jamie Ryan made a motion to read all items and act on as a consent agenda, seconded by Allene Fewell

MOTION PASSED UNANIMOUSLY

Linda Morgan read each of the items and recommendations:

2. Recommended to continue previous pattern of conducting the regular school board meetings on the third Wednesday of each month (except for months in which the third Wednesday falls on a legal holiday, in the Kalmiopsis School Library, with the starting time to be 7:00 pm
3. Recommended to designate Superintendent John Garner as the District clerk and Chief Executive Officer.
4. Recommended to appoint Director of Fiscal Services Valerie Shapton as the Deputy Clerk and Director of Fiscal Services.
5. Recommended to appoint Director of Fiscal Services Valerie Shapton as the District's Budget Officer.

6. One of the five positions on the District's Budget Committee is scheduled to expire during the 2009-10 school year. This position is presently held by Patrick McVay. The Board Chair directs the Administration to publicize this vacancy to solicit eligible candidates to submit applications for appointment. A deadline of October 10, 2009 is established for the receipt of completed applications; with formal appointment being scheduled for action at the October School board Meeting.
7. Recommended to designate both the Superintendent and Director of Fiscal Services as custodians of funds for District 17-C and that their respective signatures be designated for facsimile purposes.
8. Recommended to designate the Sterling Savings Bank as the official depository of District Funds.
9. Recommended to designate the accounting firm of Michael Piels as the official District auditors to conduct the formal District audit for the 2009-10 school year.
10. Recommended to designate Beecher Carlson Insurance Agency (formerly JBLK) as the District's official insurance agent of record for the 2009-10 school year.
11. Recommended to designate the law firm of Garrett, Hemann, Robertson, Jennings and Comstock (located in Salem Oregon) as the District's legal counsel of record with the understanding that Bruce Zagar, an attorney with that firm, would continue to be the District's primary legal representative.
12. Recommended to designate the Superintendent and the Director of Fiscal Services as the authorized District officials for purposes of submitting all federal grants.
13. Recommended to continue practice of School Board serving as Local Public Contract Review Board.

Allene Fewell made a motion to approve the above recommendations, seconded by Jamie Ryan

MOTION PASSED UNANIMOUSLY

Organization of Committees

1. Curriculum & Instruction – Allene Fewell
2. Student & Family Services – Address at a later date
3. Bargaining Committee – Linda Morgan and Jamie Ryan
4. Other – None at this time.

Allene Fewell made a motion to appoint the above board members to the committees, seconded by Jamie Ryan

MOTION PASSED UNANIMOUSLY

Regular School Board Meeting began at approximately 7:11 PM

Consent Agenda:

1. Approval Minutes:
 - a. Budget Hearing – June 17, 2009
 - b. Regular School Board Meeting – June 17, 2009
 - c. Executive Session – June 17, 2009
 - d. Special Board Meeting – June 25, 2009
 - e. Executive Session – June 25, 2009
2. Approval Bills

Brad Peters made a motion to approve consent agenda, seconded by Jamie Ryan

MOTION PASSED UNANIMOUSLY

Agenda Changes: None

Citizen Input: **Judy Kaplan** commented on the Campus Supervisor, Extended Contracts, and Vocational Ed. First she wanted to know about seeing the back up for the board agenda who to get copies – Valerie Shapton explained that she can contact Susan McCarthy at the District Office to request a copy at least a week before the board meetings. She is opposed to any administrator having an extra duty contract. Vocational Ed should be continued and not wait a year or two to do so, she is also concerned with doing it as a charter school as it separates those students away from the general school population. She also commented that textbooks need to be purchased.

Karie Gonzales spoke as a concerned parent about the vocational educational classes were standing room only, she feels that the programs need to be brought back as soon as possible. There is a need in our community for those types of jobs. There was very little for her two students to choose from for classes this school year as there were very little elective classes. Not everyone is a scholar or AP student. She understands that administration has to make tough decisions.

District Business / Reports

Comments from the Superintendent: John Garner welcomed the new school board members. John reminded all the members to be in Wilsonville at that OSBA Board Conference by 5:30 on Friday. There is on going maintenance/painting of all the schools and he wanted to congratulate the custodial and maintenance staff for all their hard work.

Budget Comments Concerning Oregon's Educational Budget: John Garner gave the board and update on the state approved a budget to set aside a budget for \$6 billion, they immediately took \$200 million to set aside and to increase taxes for businesses and citizens in the state of Oregon. The citizens have the option to patrician the tax increase and that unemployment would decrease. The Legislation has already set a special meeting in February to review finances. The budget for schools is totally depended on the increased income taxes. Until we see the money it would be very full hardy to spend the money before we see it. The money that is collected from property taxes is set by law and the more we get from local citizens then reduces what we receive from the state. We do have Federal Stimulus funds, but we do not know fully how it can be utilized. Over half the Title 1 Stimulus funds allocated are being used to fund ½ of all day kindergarten. The dollars only comes for 2 years only, so we want to be very careful to follow the rules set out by the federal government as if we start a long term projects, we could be in the same position we were this past year.

Vocational Education's possible future as a Charter School at Pacific Bridges: John Garner gave the board an update on the possibility of a Charter School at Pacific Bridges for the vocational education programs that will include building a house each year that can be sold to continue the funding of the program.

Board Reviewed Reports for the Following:**1. Finance Report**

Valerie Shapton commented that the 2008-2009 financial report is a preliminary report as the District Office is still making entries before the audit that will occur in September. The vary preliminary ending fund balance is approximately \$960K; with the current staffing issues at the District Office, I am not as far as I usually am with closing the books on the school year. The ending fund balance will not be finalized until the auditors perform the audit in September. The 2009-10 budgeting beginning fund balance is \$950K which would mean that if our 2008-09 ending fund balance exceeds that dollar amount we would have those additional dollars to work with in during the 2009-10 school year.

Board Business

Approve/Select Date for Special Meeting during Second week of August to discuss personnel and pre-school opening items: John Garner commented that we have a number of vacancies that are open that he would like you as board members to meet with the new hires. The meeting shouldn't take more than 30 to 40 minutes. It was suggested that Wednesday, August 12, 2009 at 7:00 p.m. here at Kalmiopsis Elementary School library would be a good date and time.

Brad Peters made a motion to set Wednesday, August 12, 2009 as the date for a Special Board Meeting, seconded by Jamie Ryan

MOTION PASSED UNANIMOUSLY

Review Current District Policy KN and Approve Administrative Regulation of Policy KN-AR:

Brad Peters made a motion to discuss Policy KN-AR, seconded by Jamie Ryan

MOTION PASSED UNANIMOUSLY

Discussion:

Jamie Ryan commented that she has concerned about the 3rd paragraph of the KN policy after speaking to law enforcement she found that this language is outside of Oregon State Law. Then looking at the proposal for KN-AR the last item on the first page should have the word "only" stricken.

Jamie Ryan made a motion to contact OSBA to get a recommendation to change the Board Policy KN and table the KN-AR, seconded by Brad Peters

MOTION PASSED UNANIMOUSLY

Review of Reports:

Jamie Ryan wanted to know about the asbestos work being done at Kalmiopsis Elementary School.

John Garner explained that the asbestos in question is non-airborne type as it is the tile and tile glue that is beneath the carpeting. When it is determined that the carpeting has to be replaced then the tile and glue have to be removed before new tile or carpeting is installed. A company from Portland is brought down during the summer months to do the work; they seal off the room from other portions of the building so there is no danger to other rooms being used.

Approve 2009-2011 Technology Plan:

Brad Peters made a motion to approve the 2009-2011 Technology Plan, seconded by Jamie Ryan

Jamie Ryan wanted to know about E-Rate funds mentioned in the plan.

John Garner explained about how e-rate works and that the funds are designated for technology only. He also explained that we only had an interim technology plan last year. Even though this plan is for multiple years it is required by the state and funding will be an issue with the current economic times.

MOTION PASSED UNANIMOUSLY

Reject Grounds Contracts:

Jamie Ryan made a motion to reject the Grounds Contract Bids submitted, seconded by Allene Fewell

MOTION PASSED UNANIMOUSLY

Review and Approve Campus Security Position Job Description: Aaron Cooke gave a PowerPoint presentation of how the buildings would deal with additional supervision while saving money for additional curriculum. His presentation also showed the differences between the responsibilities of Vice-Principal, Campus Supervisor, and School Resource Office. This position is to act as an extension of the high school and middle school principals.

Discussion ensued about the campus supervisor description:

Brad Peters made a motion to append Job Description to delete the IEP meetings, seconded by Allene Fewell

MOTION PASSED UNANIMOUSLY

Jamie Ryan made a motion to approve the amended job description, seconded by Brad Peters

MOTION PASSED UNANIMOUSLY

Discussion and appropriated action on Administrators and Extended Duty Contract Policy:

Brad Peters made a motion to discuss extended contracts, seconded by Jamie Ryan

MOTION PASSED UNANIMOUSLY

Linda Morgan made a motion to table this issue, seconded by Carol Slewing

MOTION PASSED UNANIMOUSLY

Board Requests and Comments: No requests or comments were given.

Adjournment

Jamie Ryan made a motion to adjourn board meeting at 8:22 P.M., seconded by Brad Peters

MOTION PASSED UNANIMOUSLY

Minutes above approved at the Board Meeting held on August 19, 2009

Linda Morgan, School Board Chairperson