

Brookings-Harbor School District 17-C

“Offering Hope, Possibility and Opportunity”

Organizational School Board Meeting Kalmiopsis Elementary School Library Wednesday, July 21, 2010 – 7:00 P.M.

Call to Order: Called to order on Wednesday, July 21, 2010 at 7:00 P.M. by Carol Slewing.

Attendance: Board Members

Carol Slewing
Jamie Ryan
Brad Peters
Allene Fewell
Bob Horel

District Employees

Brian Hodge
Valerie Shapton
Diane Kinney

Members of the Public

Alex Fewell

Media Representatives

Arwyn Rice Coastal Pilot

Pledge of Allegiance: The Flag Salute was recited in unison, led by Brad Peters.

New School Board Members Oath of Office: Carol Slewing swore Bob Horel in as a new board member for the Oath of Office.

Annual Organizational Procedures:

1. Election of Chairperson and Vice-Chairperson (ORS 332.005(2))

Brad Peters made a motion for Bob Horel to be Board Chair
Carol Slewing made a motion for Jamie Ryan to be board chair
Ayes for Bob Horel – Brad Peters, Jamie Ryan, Allene Fewell, Bob Horel
Motion Passes for Bob Horel

Allene Fewell made a motion for Jamie Ryan for Vice-Chair of Board
Jamie Ryan made a motion for Carol Slewing
Ayes for Jamie Ryan – Allene Fewell
Nays for Jamie Ryan – Carol Slewing, Jamie Ryan, Brad Peters, Bob Horel
Motion Failed

Ayes for Carol Slewing – Carol Slewing, Allene Fewell, Jamie Ryan, Brad Peters, Bob Horel
MOTION PASS UNANIMOUSLY

Items 2 – 13:

Allene Fewell made a motion to read all items and act on as a consent agenda, seconded by Jamie Ryan
Carol Slewing - aye
Allene Fewell - aye
Jamie Ryan - aye
Brad Peters - aye
Bob Horel - aye

MOTION PASS UNANIMOUSLY

Bob Horel read each of the items and recommendations:

2. Recommended to continue previous pattern of conducting the regular school board meetings on the third Wednesday of each month (except for months in which the third Wednesday falls on a legal holiday, in the Kalmiopsis School Library, with the starting time to be 7:00 pm
3. Recommended to designate Superintendent Brian Hodge as the District clerk and Chief Executive Officer.
4. Recommended to appoint Director of Fiscal Services Valerie Shapton as the Deputy Clerk and Director of Fiscal Services.
5. Recommended to appoint Director of Fiscal Services Valerie Shapton as the District's Budget Officer.
6. Two of the five positions on the District's Budget Committee are scheduled to expire during the 2010-11 school year. These positions are presently held by Heather Marks, and Ellen Winger. One position will need to be filled for the remainder of Bob Horel's appointment. The Board Chair directs the Administration to publicize this vacancy to solicit eligible candidates to submit applications for appointment. A deadline of October 8, 2010 is established for the receipt of completed applications; with formal appointment being scheduled for action at the October School board Meeting.
7. Recommended to designate both the Superintendent and Director of Fiscal Services as custodians of funds for District 17-C and that their respective signatures be designated for facsimile purposes.
8. Recommended to designate the Sterling Savings Bank as the official depository of District Funds.
9. Recommended to designate the accounting firm of Michael L Piels as the official District auditors to conduct the formal District audit for the 2010-11 school year.
10. Recommended to designate Beecher Carlson Insurance Agency (formerly JBLK) as the District's official insurance agent of record for the 2010-11 school year.
11. Recommended to designate the law firm of Garrett, Hemann, Robertson, Jennings and Comstock (located in Salem Oregon) as the District's legal counsel of record with the understanding that Bruce Zagar, an attorney with that firm, would continue to be the District's primary legal representative.
12. Recommended to designate the Superintendent and the Director of Fiscal Services as the authorized District officials for purposes of submitting all federal grants.
13. Recommended to continue practice of School Board serving as Local Public Contract Review Board.

Allene Fewell made a motion to approve the above recommendations, seconded by Brad Peters

Carol Slewing - aye

Allene Fewell - aye

Jamie Ryan - aye

Brad Peters - aye

Bob Horel - aye

MOTION PASS UNANIMOUSLY

Organization of Committees

1. Confirm Bargaining Committee – Carol Slewing & Brad Peters

Allene Fewell made a motion to approve brad & carol to the bargaining committee, seconded by Jamie Ryan

Carol Slewing – aye

Allene Fewell – aye

Jamie Ryan – aye

Brad Peters – aye

Bob Horel – aye

MOTION PASS UNANIMOUSLY

1. Curriculum and Instruction – Allene Fewell & Jamie Ryan
2. Student & Family Services – Bob Horel & Allene Fewell
3. Finance Committee – Jamie Ryan & Bob Horel
4. Other – None at this time.

Allene Fewell made a motion to appoint the above board members to the superintendent committees, seconded by Brad Peters

Carol Slewing – aye

Allene Fewell – aye

Jamie Ryan – aye

Brad Peters – aye

Bob Horel – aye

MOTION PASS UNANIMOUSLY

Regular School Board Meeting began at approximately 7:24 PM

Consent Agenda:

1. Approval Minutes:
 - a. Budget Hearing – June 16, 2010
 - b. Regular School Board Meeting – June 16, 2010
2. Approval Bills

Jamie Ryan made a motion to approve consent agenda, seconded by Allene Fewell

Carol Slewing – aye

Allene Fewell – aye

Jamie Ryan – aye

Brad Peters – aye

Bob Horel – aye

MOTION PASS UNANIMOUSLY

Agenda Changes: None

Citizen Input: None

District Business / Reports

Comments from the Superintendent:

Brian Hodge commented on the painting around the district – outside is finished and the inside will be finished by next week. Brian spoke with the new principal at Azalea Middle School – Sheryl Lipski she hit the ground running and has some really good ideas to bring to the district. We are sending Linda Morgan to training in Sacramento to be certified to do hearing screenings, this could allow us to work through the health clinic where we wouldn't have to contract with the ESD, give us more control over the services. Brian spoke on the nurse's position that we are going to put it on edzap and in the paper again as we hardly received any applications. Brian also asked the board about a date for working on board and superintendent goals – Thursday, August 5th at 3:00 p.m. here at Kalmiopsis Elementary School Library. Brian leaves tomorrow to be in Portland for the opening of the roofing bids on Friday. He will let the board know by Monday what the outcome is of the Bidding Process. The contract will be signed the following Wednesday, as construction will start the first week of August.

Bob requested that all board members bring a list of issues with them to the August 5th meeting and if possible send to Brian earlier. The Admin team will be back on August 2nd and will attend a conference in Canyonville on August 8 & 9th

Board Reviewed Reports for the Following:

1. **Finance Report**

Valerie Shapton commented that ODE is currently paying the district at the 9% statewide reduced rate of \$5,148,024 or \$429,002 per month which \$61.00 less than the May 27, 2010 estimate that was issued shortly after the governor reduced statewide spending by 9%. The estimated ending fund balance is \$1,289,904 which is \$249,904 more than the 2010-11 budgeted beginning fund balance. Valerie reminded every one to keep in mind this is a preliminary number as we are still in the process of reconciling all revenues and expenditures. The auditors will be here the week of September 27, 2010; my goal is to have everything complete and ready for them by the end of August.

Board Business

Approve Maintenance Supervisor/Technician Position: Brian Hodge explained that this is a new position where they person will doing the bidding and does the actual day to day labor.

Carol Slewing made a motion to approve the Maintenance Supervisor/Technician Position, seconded by Allene Fewell

Board discussed several aspects of the position.

Carol Slewing – aye

Allene Fewell – aye

Jamie Ryan – aye

Brad Peters – aye

Bob Horel – aye

MOTION PASS UNANIMOUSLY

Approve District Nurse .6 Position: Brian Hodge gave the board a brief update as to why the position is needed especially as the district is out of compliance with Section 22.

Carol Slewing made a motion to approve the position of District Nurse at .6 Full Time Equivalent (FTE), seconded by Jamie Ryan

Board discussed several aspects of the position.

Carol Slewing – aye

Allene Fewell – abstain

Jamie Ryan – aye

Brad Peters – aye

Bob Horel – aye

Motion Passes

Accept Resignation Letter for Lora Rasmussen: Brian Hodge commented that the notice will be posted tomorrow asking for dual endorsements in math and science.

Allene Fewell made a motion to accept the resignation of Lora Rasmussen, seconded by Jamie Ryan

Carol Slewing – aye

Allene Fewell – aye

Jamie Ryan – aye

Brad Peters – aye

Bob Horel – aye

MOTION PASS UNANIMOUSLY

Personnel Items:

1. Hire Marcy Kime 2nd Grade Walk-to-Read teacher (1/2 time)
2. Resignation of Neil Walker from Maintenance Supervisor Duties

Brian Hodge explained that we will be going from five 2nd grade classes to four which would only necessitate having a half time person.

Allene Fewell made a motion to approve ½ time teaching position, seconded by Carol Slewing

Carol Slewing – aye

Allene Fewell – aye

Jamie Ryan – aye

Brad Peters – aye

Bob Horel – aye

MOTION PASS UNANIMOUSLY

Allene Fewell made a motion to accept Neil Walker's resignation letter, seconded by Jamie Ryan

Carol Slewing – aye

Allene Fewell – aye

Jamie Ryan – aye

Brad Peters – aye

Bob Horel – aye

MOTION PASS UNANIMOUSLY

Approve Extra Duty Contracts:

1. Ted Burdette as Head Coach for Football at Azalea Middle School.
2. Lupe Florez as Assistant Coach for Football at Brookings-Harbor High School.
3. Dave Freeman as Assistant Coach for Football at Brookings-Harbor High School.

Allene Fewell made a motion to approve the Extra Duty Contracts as presented by staff, seconded by Brad Peters
Carol Slewing – aye

Allene Fewell – aye
Jamie Ryan – aye
Brad Peters – aye
Bob Horel – aye

MOTION PASS UNANIMOUSLY

Declare Surplus Property: Brian Hodge requested permission to have the properties currently stored in the district warehouse, i.e. furniture, desks, chairs, etc that have been stored in excess of five years declared surplus. The property has been deemed to be unusable and unsafe to use in classrooms or offices. They will be recycled or destroyed, depending upon the item.

Allene Fewell made a motion to declare property stored in the district warehouse as surplus, seconded by Brad Peters

Board had a short discussion concerning the equipment.

Carol Stewing – aye
Allene Fewell – aye
Jamie Ryan – aye
Brad Peters – aye
Bob Horel – aye

MOTION PASS UNANIMOUSLY

Board Requests and Comments:

Bob Horel commented that he really enjoyed the training in Redmond and that it was time well spent.
Jamie Ryan asked if the tables could be place in a curved basis so that everyone can see each other.
Allene Fewell asked if the back to school BBQ will occur – Brian requested that the board discuss it on the 5th.

Adjournment

Allene Fewell made a motion to adjourn board meeting at 7:59 P.M., seconded by Carol Stewing

MOTION PASS UNANIMOUSLY

Minutes above approved at the Board Meeting held on August 18, 2010

Bob Horel, School Board Chairperson