

HEAD COACH EVALUATION FORM

(Name of Coach)

(Sport Assignment)

(Level & School)

General Comments About The Season:

1. Effective 2. Needs Improvement 3. Unsatisfactory 4. No Opportunity to Observe 5. Not Applicable 6. Refer to Comments

I. PROFESSIONAL AND PERSONAL RELATIONSHIPS

- _____ Cooperates with the athletic director and athletic secretary to submit participant lists, bus times, parent permission and physicals, year-end reports, roster information and coaching plan prior to season.
- _____ Follows policy in the athletic handbook and meets all criteria as outlined in job description.
- _____ Provides training rules to team members in writing and follows due process procedures.
- _____ Develops rapport with the athletic coaching staff.
- _____ Is appropriately dressed at the practice and games.
- _____ Participates in coaches meetings and other athletic activities.
- _____ Develops sound public relations. Cooperates with newspapers, radio, television, booster club and interested spectators.
- _____ Understands and follows rules and regulations set forth by all governing agencies: State Association, Board of Education, and Far West League.
- _____ Participates in parent's night, banquets, award nights, pep assemblies and letters to colleges regarding players.
- _____ Maintains appropriate sideline conduct at games with respect to players, officials and other workers.
- _____ Develops rapport with other teachers, coaches, and administrators.
- _____ Works cooperatively with junior high coaches in developing a coordinated program.
- _____ Promotes all sports in the athletic program attempting to foster school spirit.
- _____ Cooperates and communicates with parents during the entire year.
- _____ Works cooperatively with the athletic director.

- _____ Shows an interest in athletes in off-season activities and classroom efforts.
- _____ Provides leadership and attitudes that produce positive efforts by participants.
- _____ Knows the medical aspects of the position, including first aid, and injury policies.
- _____ Delegates authority with responsibility while remaining accountable for such delegations.
- _____ Provides an atmosphere of cooperation in being receptive to suggestions and giving credit to those responsible for success.
- _____ Uses all possible ethical means of motivation, emphasizes values of competitive athletics, acceptable personal behavior, decision-making and lasting values to each individual.
- _____ Utilizes videotape for teaching and analysis.
- _____ Utilizes practice time for both individual and team development.
- _____ Team performance consistent with quality of athletes available.

III. RELATED COACHING RESPONSIBILITIES

- _____ Is concerned about the care of equipment, including issue, collection, inventory and storage.
- _____ Is cooperative in developing non-league schedules.
- _____ Is cooperative in sharing facilities.
- _____ Shows self-control and poise in areas related to coaching responsibilities.
- _____ Displays enthusiasm and exhibits interest in coaching
- _____ Keeps athletic director informed about unusual events.
- _____ Is cooperative in helping service clubs, booster club, recreation department and other organizations in their projects which in turn relate to the athletic program.
- _____ Encourages all potential athletes to participate in sport programs.
- _____ Follows proper procedure for purchase of equipment.
- _____ Operates sport within the budget as submitted by the coach.

II. COACHING PERFORMANCE:

- _____ Develops respect by example in appearance, manners, behavior, language and conduct during a contest.
- _____ Provides proper supervision and administration of locker room and on bus trips
- _____ Is well versed and knowledgeable in matters pertaining to the sport.
- _____ Has individual and team discipline and control.
- _____ Develops a well-organized practice schedule which utilizes his/her staff and team to its maximum potential.
- _____ Establishes the fundamental philosophy, skills and techniques to be taught by the staff.
- _____ Holds periodic staff meetings, including junior high coaches to implement the above.
- _____ Develops integrity within the coaching staff, fellow coaches and works to make better coaches.
- _____ Is fair understanding, tolerant, sympathetic and patient with team members.
- _____ Is innovative using new coaching techniques and ideas in addition to sound, already proven methods of coaching.
- _____ Is prompt in meeting team for practices and games.

