

# Brookings-Harbor School District 17-C

“Every Student Can Succeed”

## Special School Board Meeting Minutes Kalmiopsis School Library June 18, 2014 4:30 PM

Those in attendance: Katherine Johnson, Alice Farmer, Bruce Raleigh, Sue Chambers, Brian Hodge, Don Sweeney, Baron Guido

Meeting called to order at 4:30 pm and adjourned into Executive Session 192.660 (2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations. Meeting adjourned to break at 5:30 PM.

## Regular School Board Meeting Minutes June 18, 2014 6:00 pm Kalmiopsis Elementary School Library

**Call Meeting to Order:** Called to order on June 18, 2014 at 6:00 PM by Katherine Johnson.

**Attendance:** Board Members

Alice Farmer  
Katherine Johnson  
Bruce Raleigh  
Sue Chambers

Student Representative

Jessica Yock

Members of the Public

Mark Chandler  
Mona Chandler  
Don Gallion  
Vanessa Keys  
Tiffanie Hodge  
Ed Kelly  
Monty Moncrief  
Gregory Christensen  
Kaellen Johnson  
Mary Robbins  
Sue Cruickshank  
Don Chandler

Media Representative

Scott Graves

District Employees

Brian Hodge  
Dede Corpening  
Helena Chirinian  
Don Sweeney  
Art Dingle  
Jim Keys  
Robert Wilson  
Tina Peters  
Terri Poponi  
Marcy Kime  
Mike McQueen  
Cory Strasser  
Pat Berkowitz  
Bonnie Pfeifer  
Debbie Moncrief  
Sheryl Tuttle  
Kristi Kleespies  
Kristi Fulton  
Connie Sherbourne  
Marion Carillo  
Gina June  
Sheryl Tuttle  
Baron Guido  
Krista Connelly

**Pledge of Allegiance: The Flag Salute was recited in unison, led by Bruce Raleigh.**

**Consent Agenda: Bruce Raleigh made changes to the agenda by tabling the hiring of the curriculum director and the extra duty contracts. Sue Chambers made a motion to approve the consent agenda item seconded by Alice Farmer.**

**Citizens Input (agenda items)**

Katherine Johnson went over the policy regarding citizen input and the possibility of complaints that are discussed in the open session. There were no agenda item input cards filled out for the meeting.

**Citizens Input (non agenda items)**

Katherine Johnson spoke with **Don Gallion** who elected to hold his citizen input until the end of the meeting and have an executive session called to address his complaint.

**Mark Chandler:** discussed policies and parents rights. He stated there were some policies violated concerning some obscene material that was handed out to a classroom. Katherine Johnson stated that if this had to do with specific individuals he would have to wait to discuss in the executive session. Mark Chandler said he would like parents notified if and when district policy is violated, and not heard from a rumor. He would like a written explanation as to why material was presented. Mark Chandler spoke about the syllabus process and the fact that there are no boundaries. Katherine Johnson asked Mark Chandler to wait until the executive session to discuss his concerns.

**Ed Kelly:** spoke of his opinion of the lack of student responsibility for achievement. Ed Kelly talked with a recent graduate this past week who is employed here. The student he had a discussion with said that the classroom was a waste of time. His concern is if the student has no interest in learning even the best teacher will not be able to teach the student. He would like the students to fail on their own dime. His question to the board is what they have done as board members to see if he is getting his tax dollars money's worth with the education of the students.

**Consent Agenda**

**Sue Chambers made a motion to approve the consent agenda item seconded by Alice Farmer.**

**Discussion:** Katherine Johnson asked about the transportation policy. Bryan Winchester was not present to speak. Bruce Raleigh spoke of his discussion with Bryan Winchester and the updating of the bus video cameras. Bruce Raleigh stated the shortest length of time the video is saved is two weeks. Even though the policy states a minimum of 5 day retention, in actuality it is being held a minimum of two weeks. As the switch occurs to all video going to digital, it will be saved as least 30 days. Brian Hodge added they received new equipment this week. Bruce Raleigh said he is comfortable with what is being done now, and as we complete the change to digital we will revisit the policy.

**Motion Pass Unanimously**

**District Reports and Information**

Comments from the Superintendent: Brian Hodge talked about the district volunteer policy and the criminal history verification. It has presented some challenges this year and he would like two board members to help rewrite the policy. Sue Chambers asked if OSBA had a recommendation on the volunteer policy. Brian Hodge said that it is up to the individual district on how they write their policy. Sue Chambers and Katherine Johnson will help Brian Hodge with the policy. Brian Hodge will contact them to start the process of the rewrite.

## **Building Reports**

Helena Chirinian commented on the Kindergarten, early entry policy. Helena Chirinian discussed the early entry procedure that she found from Portland Public School District. Sue Chambers asked if there were many requests for early entry. Helena Chirinian said there aren't as many as there use to be. Bruce, Helena and Sue all spoke of challenges of having one of their own children who did start early. Katherine Johnson stated it will be looked at in the June policy. Katherine Johnson said the regular July meeting will be held June 30<sup>th</sup>. Katherine Johnson mentioned the NJHS trip and the success. Twenty two students went on the trip. Mona Chandler spoke of the MODOC trip and its success as well. Sue Chambers asked about the 6<sup>th</sup> and 7<sup>th</sup> grade scores dropping. Sheryl Lipski was not present to speak to that. Katherine Johnson asked about Buell Gonzales' comments on the partnership of the league next year. Buell was not present to speak to it. Bruce Raleigh asked about the graduating class. He was curious if this was an increase this year. Brian Hodge said the state report does not come out for a few weeks. There is also an exit interview with the students that he will bring to the board when it is complete. Katherine Johnson asked Baron Guido about the collaborative co-teaching model some of the staff attended at Mountain View High School. Baron Guido discussed the plans for next year. It will be district wide K-12. Krista Connelly spoke of how it worked in the 5<sup>th</sup> and 4<sup>th</sup> grade this school year. Krista Connelly spoke of the significant growth the teachers and students saw in the dibels scores. Katherine Johnson added information about her visit to the classroom and the math lesson she was able to observe. Bruce Raleigh liked that you are pairing up the general ed teacher with the specialist in the regular classroom. Sue Chambers talked about this use to called "main stream". She likes the idea of adding a teacher to the classroom. Alice Farmer commented on the way they will be able to track the success of the students. Katherine Johnson asked about the Mac Lab being replaced. Brian Hodge said it will be replaced with mobile carts. Katherine Johnson asked about the HVAC system and hearing that the problems have to do with wiring. Jess Beaman responded the main issues are in the modulars. There are not issues with the wiring. Katherine Johnson asked about the electrical wiring and if the district is sufficient. Jess Beaman said they are able to add what is needed, but it does not need to be replaced. Sue Chambers commented on attendance. She asked if anyone tracked it. The high school has lost 52 students since September. Brian Hodge stated that the district is tracking that.

## **Board Business**

### **Accept Resignation Letter District Psychologist**

**Alice Farmer made a motion to accept the resignation letter from the district psychologist, Terrance Vanderwege, seconded by Sue Chambers.**

Discussion: Sue Chambers asked about exit surveys. She wanted to know if the surveys have been done by all the staff that is leaving. Brian Hodge stated that are given to all leaving staff and the board has received what he has, and as they come in they will be forwarded on to the board.

**Motion passes unanimously**

### **Accept Resignation Letter of BHHS Language Arts**

**Alice Farmer made a motion to accept the resignation letter from BHHS Language Arts Teacher, Chris McConnell, seconded by Sue Chambers.**

Discussion: None

**Motion passes unanimously**

**Accept Resignation Letter Azalea Special Ed Teacher**

**Alice Farmer made a motion to accept the resignation letter from Azalea Special Education Teacher, Chelsea Winner, seconded by Sue Chambers.**

Discussion: Sue Chambers stated she is sad to see her go. Bruce Raleigh asked if we knew why she is leaving. Baron Guido said she is moving closer to her family.

**Motion passes unanimously**

**Accept Resignation Letter BHHS Academic Dean**

**Alice Farmer made a motion to accept the resignation letter from BHHS Academic Dean, Kathleen Dingle, seconded by Sue Chambers.**

Discussion: Bruce Raleigh stated this was a surprise to him. Sue Chambers stated she did a nice job with graduation. Sue Chambers said she has been with the district over 20 years.

**Motion passes unanimously**

**Approve Hiring Azalea Vice Principal**

**Alice Farmer made a motion to approve the hiring of Azalea Vice Principal, Sean O'Malley, seconded by Bruce Raleigh.**

Discussion: Katherine Johnson asked about the licensure. Katherine Johnson commented on not seeing an admin license. Brian Hodge stated he has an admin license in Washington and he will be licensed in Oregon prior to his starting. Katherine Johnson commented on a statement Sean O'Malley had made on his application that she really liked.

**Motion passes unanimously**

**Approve Hiring BHHS Vice Principal**

**Alice Farmer made a motion to approve the hiring of BHHS Vice Principal, Alex Merritt, seconded by Sue Chambers.**

Discussion: Sue Chambers asked if anyone was present on the interview committee that could speak of Alex Merritt. Kristi Fulton commented that he appeared to be a solid go getter. Katherine Johnson added she was impressed with his strong leadership background.

**Motion passes unanimously**

**Approve O.P.T.I.O.N.S. Remodel/Rebuild**

Jess Beaman gave a brief description of why it ended up being a rebuild rather than a remodel. The current building does not really have a foundation and the roofing would need to be redone due to some low bearing walls. Katherine Johnson asked about the ones with 0 bids. Jess Beaman explained that some are just estimates where there have not been bids yet. He passed out a sketch drawing of what it will look like when completed. Sue Chambers asked about the square footage. It is approximately 2048 square feet. There will be a couple of exits and also ADA approved. The building will have the ability to be added on to. The City of Brookings stamped engineer fees is still in question. It will not be a huge cost but will be added to the total. Sue Chambers asked about burn to learn as a means of disposing the old building. Jess Beaman said he could talk to them and see if that would work. Jess Beaman has been using word of mouth to get the bids. Jess Beaman stated he has called pretty much everyone in the book. Some of the bids have not come in yet. Alice Farmer asked if they are planning to open when school starts. Don Sweeney discussed the fund of 410. He asked if the district can start in the month of July with its current capital projects fund while waiting on the payment for the Upper Chetco property. Bruce Raleigh asked if there was a default with the sale of Upper Chetco, would that create a problem with using the capital projects funds. Don Sweeney and Jess Beaman both stated there was not a need that they could foresee for that money at this time. Bruce Raleigh asked if the payments were on schedule. Don Sweeney said that they are being paid on time and it is current just as it was planned. Jess Beaman said the 165,000 is pretty close to the total. He is allowing room for added expenses. There is also money to furnish the building when complete.

**Alice Farmer made a motion to approve the rebuild of O.P.T.I.O.N.S. start, seconded by Katherine Johnson.**

**Motion passes unanimously**

#### **Approve Surplus Equipment Disposal**

**Alice Farmer made a motion to approve the surplus equipment disposal, seconded by Bruce Raleigh.**

Discussion: Sue Chambers asked about getting money for the textbooks, or a place to donate. Helena Chirinian said that the entire curriculum is worth a total of \$73.00. It would cost the district a lot of money to ship it out. Helena Chirinian responded that they are being given to the students.

**Motion passes unanimously**

#### **Approve Large Equipment Purchases**

**Alice Farmer made a motion to approve the purchase of large equipment, seconded by Bruce Raleigh.**

Discussion: Sue Chambers asked about the new bus. Don Sweeney said the bus is something we would make payments on. The payment would be about \$29,000 a year for 5 years. Sue Chambers commented on the new lock system and asked Don Sweeney to give an explanation of the new system. Don Sweeney gave an explanation of the new door lock system and how Siuslaw High School is currently using the same system. This will be an electric key card system. Katherine Johnson added that it sounds like this also will help with security. Sue Chambers asked about the switch for the technology department. Don Sweeney spoke to the matter as Chris Schofield was not present to explain. It is a routing device that will allow the school to do its own filtering. The device is about \$17,000, but the license fee is \$15,000. This is something that will help the district with its internet access. Sue Chambers asked if the items were already budgeted, or is this something new. Don Sweeney said additional funds were sent to the district from being under paid the 12/13 school year. The district received an additional \$147,000 which is how the district is able to purchase the large items. Sue Chambers asked what the tractor would be used for. Jess Beaman responded that it is a backhoe and a scoop. The district needs to be able to dig up areas where there are leaky water lines, and other projects the district has not been able on their own without the equipment. Bruce Raleigh asked how many cameras for the buses were purchased. Don Sweeney and Mike McQueen responded on how the 5 new cameras will better improve the transportation department.

**Motion passes unanimously**

#### **Approve Library Salary Placement**

**Alice Farmer made a motion to approve the library salary placement for the new hire Dori Blodgett, seconded by Bruce Raleigh.**

Discussion: None

**Motion passes unanimously**

#### **Approve Out of State Travel**

**Alice Farmer made a motion to approve the out of state travel request for the 4<sup>th</sup> grade Howland Hills Outdoor trip in October 2014, seconded by Sue Chambers.**

Discussion: Sue Chambers asked about the new out of state travel form. The form was used for this. The volunteer piece is still in question. Bruce Raleigh asked about if the board will know who the chaperones will be. The board will discuss the volunteer procedures in the near future.

**Motion passes unanimously**

### **Approve Budget Adoption Resolution**

Don Sweeney told the board the resolution was posted in the paper the first week in June and now would be to the time to ask if there was any public input. Katherine Johnson asked for input to which there was none.

**Alice Farmer made a motion to approve the 14/15 budget adoption resolution, seconded by Bruce Raleigh.**

Discussion: Sue Chambers asked about the right hand column total- Don Sweeney responded that the money has been budgeted for the rebuild, but it should not go beyond the \$165,000. If it does it will be brought to the board.

**Motion passes unanimously**

### **Discussion on Volunteer Policy**

This agenda item was discussed earlier in the meeting.

### **Comments/Communication**

**Sue Chambers commented on how nice graduation was this year. She was happy to see 111 graduates. Sue Chambers appreciates the staff that was there. Bruce Raleigh commented on the exit surveys. He felt distraught about some of the comments. He was concerned that they were not sought out and listened to prior to their resignation. Sue Chambers expressed concern about replacing the teachers. Bruce Raleigh asked about the child development program. Brian Hodge stated the child development endorsement is not a common endorsement. He added that a parent of one of the children in the program expressed their interest in the position, but then changed their mind. The posting is still out there. Brian Hodge said in the future he hopes to have a 4 year old program. This would not require that specific endorsement. The care of the children is not the issue. It is the ability to give credit to the high school students that is the problem. Katherine Johnson commented on how happy she is to see music and PE coming back to the high school. Greg Goode will be doing music while Molly Wallace and Buell Gonzales will be doing PE. At this time it will be offered to 4<sup>th</sup> and 5<sup>th</sup> grade. Katherine Johnson commented on the grading committee and being hopeful that solutions will be found to the issues the district is having with the grading. Katherine Johnson also feels good about the direction the district is going with providing more options at the high school, including a second language. She also is pleased with the virtual program turning out to be a good choice.**

**Meeting adjourned at 7:40 pm. There will be a 10 minute break prior to the executive session.**

**Adjournment to executive session in accordance with ORS 192.660(2)(b), to consider dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she or the agent requests an open meeting at 7:56 PM.**

**Attendance:** Bob Wilson, Sheryl Tuttle, Pat Berkowitz, Marion Carillo, Gina June, Terri Poponi, Don Sweeney, Baron Guido, Scott Graves, Alice Farmer, Sue Chambers, Bruce Raleigh, Katherine Johnson, Brian Hodge, and Dede Corpening

**Meeting opened back up at 8:55 PM and Adjourned to executive session in accordance with ORS 192.660(2)(b), to consider dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she or the agent requests an open meeting at 8:59PM.**

**Attendance:** Don Gallion, Alice Farmer, Sue Chambers, Bruce Raleigh, Katherine Johnson, Brian Hodge, and Dede Corpening

**Meeting opened back up at 9:22 PM and Adjourned to executive session in accordance with ORS 192.660(2)(b), to consider dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she or the agent requests an open meeting at 9:23 PM.**

**Attendance:** Mark Chandler, Mona Chandler, Alice Farmer, Sue Chambers, Bruce Raleigh, Katherine Johnson, Brian Hodge, and Dede Corpening

**Meeting opened back up and the adjourned at 9:55 PM**