

Brookings-Harbor School District 17-C

"Every Student Can Succeed"

Special School Board Meeting Minutes

Kalmiopsis Library

November 19, 2014 4:30 PM

Those in Attendance: Bruce Raleigh, Sue Gold Sue Chambers Katherine Johnson, Alice Farmer (by phone), Dr. Lee Bush, Dede Corpening, Jayati Ramakrishnan

Bruce Raleigh called meeting to order at 4:35 pm. Bruce Raleigh asked that they pushed the district goal setting item to the end of the work session. No objectives.

Team Operating Principles

Dr. Lee Bush discussed the team operating principles. He stated that he has carried the principles to every where he has been and would like to do the same with this district. Dr. Bush read the operating principles aloud. Integrity, Leadership, Teamwork, Open Communications, Shared Decision Making, Caring, Loyalty, and Celebration were each touched upon.

Press Release Discussion

Katherine Johnson stated that she was disappointed that a decision was made about a press release being done on the hiring of Dr. Bush, and then not being followed through upon. Katherine Johnson said she was uncomfortable that Bruce Raleigh made the decision to not put it in the paper. She added that there is still not a press release out. She would like to make sure the board acknowledges that when they say they are going to do something in a public meeting that it is followed through. Katherine Johnson suggested the board have a public relations goal. Bruce Raleigh stated that when it occurred he did not take it lightly, and agrees that at this point it is too late to do a press release. Bruce Raleigh said that in his opinion the release had changed more than what the board had discussed. He agrees with Katherine Johnson, that, moving forward there needs to be more clarity on what needs to be acted upon.

Board Seating Arrangement

Dr. Bush suggested that the superintendent sit next to the board chair, and the vice chair on the other side of the board chair. He then suggested the board secretary be removed from the main table and placed in a separate area. The board agreed on the new seating arrangement.

District Goal Setting Discussion

Bruce Raleigh suggested that the board possibly meet two times a month. One would be the regular board meeting, while the other would be the work session to discuss achievement, educational and goal related items. Bruce Raleigh suggested the first Wednesday of the month for the work session being at 4:30. Alice Farmer said she could work around the schedule. Dr. Bush liked the idea. He suggested the board possibly stay away from Wednesday evenings. Alice Farmer said there really hasn't been a problem with Wednesdays in the district. Sue Gold would like the district to look at data to move forward with their goals. Katherine Johnson said the Bend La-Pine district has identified six key goals they are looking at for their district and are using the goals to help with their superintendent search. Sue Gold said the district needs to look at their goals when looking at the budget as well. Sue Chambers said it would be hard for her to attend two separate meetings, but she would be available if it is necessary. Alice Farmer said that two nights for her would be hard as well, but she will do what she can. Lee Bush stated that maybe they need to start the work session earlier and then take a longer break in between. Katherine Johnson suggested the board just possibly needs to carve out a 5 or 6 hour period to get the goals done. The board decided to table the discussion on the additional meetings and their times. Sue Chambers asked about the district goals verses the board goals. Dr. Bush said the district goals usually happen with admin, site council and other key players. There are also performance goals for the superintendent. Dr. Bush likes the idea of another day where the board can sit down for six hours and really figure out where they would like to see the district go. Sue Chambers said she would like to start with last year's goals. Dr. Bush suggested sometime in January would be a good time. Katherine Johnson added that the results of the audits should be in by then as well.

Meeting adjourned at 5:50 pm.

**Regular School Board Meeting Minutes
Kalmiopsis School Library
November 19, 2014 6:00 pm**

Attendance: Board Members

Alice Farmer
Katherine Johnson
Bruce Raleigh
Sue Chambers
Sue Gold

Student Representative
Steve Kleespies

Members of the Public

Georgia Nowlin
Scott Graves
Gordon Clay
Les Cowan
Mona Chandler
Marci Kime

District Employees

Dr. Lee Bush
Baron Guido
Krista Connelly
Kathy McKee
Dede Corpening
Jess Beaman
Buell Gonzales
Chris Schofield
Cindy Badger
Nicole Medrano
John Webster
Pat Berkowitz
Alex Merritt
Lisa Dion
Drew Carter
Sean O'Malley
Helena Chirinain

Media Representative
Jayati Ramakrishnan

Bruce Raleigh called the meeting to order at 6:00 pm.

Pledge of Allegiance: The Flag Salute was recited in unison, led by Steve Kleespies.

Bruce Raleigh stated there were a few last minute items that needed to be added to the agenda. Items included a presentation from Georgia Nowlin and Les Cowan from the Oregon Community Foundation, resignation of Robert Wilson, extra duty contract for JV Girl's Basketball, Dan O'Brien, and an out of state travel request.

Bruce Raleigh added that he hopes to eliminate the last minute additions in the future.

Sue Gold made a motion to approve the minutes, seconded by Sue Chambers.

Discussion: Sue Chambers commented that there were only minutes this time and the board will approve two months of bills next time. There was a glitch in the system and the paid bills report was unavailable. Bruce Raleigh added that there will be some additional items that may be placed in the consent agenda in the future. He let the board know when this happens if there is an individual item a board member would like to discuss, it can be pulled out of the consent agenda and discussed as a separate item.

Motion Pass Unanimously

Spotlight:

Val Cowan thanked the board for having her. Val Cowan did a presentation on the Aspire program and the need for mentors. It is a state program that would like members of the community help high school students with their exploration for their future and/or and college planning. In order to keep the grant there needs to be a certain number of mentors. Part of what the mentors do is meeting with high school students and talking about where they would like to go in life. All mentors will be working out of the career center. Some college trips are taken. As

a volunteer, the time is really flexible with what the mentor is comfortable with. Val Cowan brought packets for interested parties to pick up on the way out.

Georgian Nowlin and Les Cowen represented the Oregon Community Foundation- volunteers that provide guidance for community leads. This group supports communities through grants, scholarships, and programs. Les Cowan spoke of the programs that are targeted in the community. Ready to Smile is one of the big programs that targets students as they are getting adult teeth. The reason they are here tonight is to make a presentation to Stage Lights Musical Arts with a \$25,000 grant which is an anonymous fund. The grant will be used to purchase string instruments and instructional materials for grades K-12. John Webster and Scott Graves received the grant. Scott Graves spoke about Stage Lights and its providing music in the school. John Webster and Scott Graves crafted the documentation necessary for the grant.

Citizens Input (pertaining to agenda items only)

None

Bruce Raleigh spoke of the board members trying to improve the order of the meeting. He went through the guidelines and polices listed on the back of the public comment card. He gave the steps of the proper complaint procedure.

Student Representative Report-

Steven Kleespies reported on high school activities. Powder Tuff raised over \$1300, (including the sale of t-shirts and a chili cook off for Gavin Brisset. The blood drive received over 54 units of blood. Can food drive- high school is challenging North Bend, Marshfield and the other schools in the district. The basketball teams recently painted the gym. Operation Christmas Child has 51 boxes. Leadership helped set up lights for the light show. Dec 11 there will be a Choir Concert. 6 students made to all state choirs. The robotics team is building its first solar electric sail boat.

District Reports and Information

Bruce Raleigh introduced Dr. Bush.

Comments from Dr. Bush-

Dr. Bush thanked the community for having him here. He stated it is great having the people here, and is honored to work with all of them. Dr. Bush spoke of the some of the plans that are a priority during his time here. There are currently security plans being looked into for all the buildings. The board had already approved some money for a card lock system. Dr. Bush would like to see a controlled access. The O.P.T.I.O.N.S. building is making progress. The district is also looking into a nicer facility for Pacific Bridges. TAG- The district has a model and will be getting it to the state soon. The Medicaid reimbursement for services will be done again. It will bring additional money into the district. The district is also working on a way to fix the telephones. Dr. Bush would like the district to get an instant messaging system so that all parents can receive messages whenever necessary. This has the capability of texting and emailing information to parents immediately. It can also be set up for specific groups and/or schools. It is not a very large cost. There are also Apps for cell phones information can be found there-. The Policy committee will be started soon with just a couple board members. Dr. Bush stated on the record that he is all for bringing music back to the elementary school.

Dr. Bush stated: "The district has recently received the report from the Oregon Department of Education regarding the OCR complaint with respect to girls' high school basketball program. The findings indicate that discrimination may have existed and the district is instructed to go through a conciliation process with the complainants. The process is to be completed in the next thirty days and we are hopeful that it will be satisfactory in its outcomes with both complainants and the district. As part of this process the district is asked to address its complaint and grievance policies, timelines, investigative protocol and notice of outcomes, as well as instituting training with staff and other proactive education to prevent further issues. These reviews have been ongoing from before the investigation and we look forward to continue progress in these areas in order to reach a successful conciliation.

Dr. Bush read an email he received regarding some of the good things he is seeing in the district from a substitute teacher talking about Mrs. Carrillo's third grade classroom and the wonderful experience she had while being in there. Dr. Bush thanked Mrs. Foht for the email.

Building Reports

Katherine Johnson appreciates the thoroughness of the reports.

Bruce Raleigh stated the board would like to come prepared and ask questions prior to the meeting. He excused the admin, since there was no further discussion.

Enrollment Summary

Sue Chambers noticed the district being minus 29 students from the beginning of the school year. Helena Chirinian said her building gained 3 students this week and the district is always in a state of flux. Bruce Raleigh added that the community sometimes is not a sustainable place for families.

Finance Report

No Discussion

Board Business

Personnel Items-

Approve Resignation of Robert Wilson

Approve Extra Duty Contract AZ Boys BBall: Keith Wallin

Approve Extra Duty Contract JV Girls Basketball Coach: Dan O'Brien

Alice Farmer approved the above personnel items, seconded by Sue Gold.

Discussion:

Katherine Johnson commented on the information provided with the resignation from Bob Wilson. Bob Wilson acknowledged the great and effectiveness of the new high school principal and vice principal. Sue Chambers stated he will be missed.

Motion Pass Unanimously

Board Policies (second reading)

JEBA Admission to Kindergarten

Sue Chambers made a motion to discuss, seconded by Alice Farmer.

Dr. Bush gave his opinion that a date should be set and that is it. Katherine Johnson thanked Dr. Bush for his viewpoint. The entire board agreed with Dr. Bush. Helena Chirinian and Dr. Bush will rewrite the policy and bring back next month.

Approve Disposal of Surplus Equipment

Alice made a motion to approve the disposal of five PC towers, and two MACS, as well as selling several MAC computers that were replaced due to age, seconded by Sue Gold.

Discussion: Katherine Johnson clarified the items were from Kalmiopsis.

Motion Pass Unanimously

Kalmiopsis Lunch Prices

Alice made a motion to discuss, seconded by Sue Chambers.

Dr. Bush gave an explanation of why we need to increase the elementary lunch price. He stated that in order to be in the federal program, the price needs to be adjusted.

Sue Chambers made a motion to approve, seconded by Katherine Johnson.

Motion Pass Unanimously

Board Policies (first reading)

CCA Organizational Chart

Dr. Bush explained the layout of the chart. The chart helps to show who reports to whom. Dr. Bush added that all the titles across are now aligned with each other with the name of director, rather than some written as supervisor.

Sue Gold stated that it makes a lot of sense. Katherine Johnson would like to see it on the website. Katherine Johnson stated she likes the idea of seeing the special education teachers' being a part of the buildings so they do not feel disconnected from the rest of their building. Bruce Raleigh agreed with Katherine Johnson in getting it put on the website. Sue Gold stated there might be an explanation added to follow along with the chart.

15/16 Budget Calendar (first reading)

Alice Farmer made a motion to discuss seconded by Sue Chambers.

Dr. Bush stated that it can be approved now, as it is not a policy.

Sue Gold made a motion to adopt the 15/16 budget calendar, seconded by Alice Farmer.

Motion Pass Unanimously

Budget Committee Openings

There are four openings and we have received two applications.

Sue Chambers made a motion to approve Lorie Botnen and Pat McVay for a new term on the budget committee, seconded by Alice Farmer.

Discussion: Katherine Johnson stated that the board is very comfortable with decision as both of these applicants have previously served on the budget committee.

Motion Pass Unanimously

Bruce Raleigh asked to repost for the open positions.

Permanent Superintendent Search Update

Bruce Raleigh had a conversation with Greg McKenzie from Windows to Leadership. They are in the process of putting together a proposed calendar. Bruce Raleigh will arrange for them to be available via Skype for any questions the board may have.

Out of State Travel Request

Katherine Johnson made a motion to approve the BHHS boys and girls basketball teams trip to Yreka, seconded by Alice Farmer.

Discussion: Sue Chambers asked if the volunteers have complied with the background check. Alice Farmer explained the trip has been going on for six years. She added it is a nice team building atmosphere. She stated that she is one of the volunteers and the official cook. It is hosted by Yreka High School. The group will be taking a regular size school bus. Buell Gonzales explained that scheduling the games sometimes changes at the last minute. Dr. Bush added that perhaps the board could give the superintendent the authority to approve some of the games that get adjusted last minute. The board agreed with the need to review the policy to see if adjustments can be made to make it easier. Sue Chambers asked about the students missing class time. Alice Farmer stated the students are aware that their school work comes first. Lisa Dion said the teachers and coaches are staying on top of it. Buell Gonzales added that he purposely schedules the tournaments, as they go into weekends, so that the students miss less class time than if attending two different games during the school week.

Motion Pass Unanimously

Citizens Input (non agenda items)

Gordon Clay spoke of the findings of the ODE investigations report and gave recommendations for the conciliation process. He added some of the information that was received in the healthy teen's survey. He would like the district to use this information to also help with the conciliation plan.

Katherine Johnson stated that she is concerned with Gordon Clay implying information that may not be accurate. Bruce Raleigh asked Gordon Clay to share the information with the superintendent with regards of what he would like to see as part of the conciliation process. Bruce Raleigh apologized to Gordon Clay, but would like the district to follow the proper process.

Gordon Clay stated that the previous board did not follow the proper process and that is why the district is in the position it is in now. He then went onto the OSBA update of the policies on bullying of students with disabilities in our schools. He stated the district needs to change the culture around the minimization of bullying in our schools.

Gordon Clay handed out the healthy teen's survey results to the board.

Bruce Raleigh stated that this board very much wants to do the right thing. It is just a little bit early in the process. He asked that Gordon Clay have confidence in the board.

Comments/Communication

Sue Chambers thanked the district for sending the board to the OSBA training. She spoke of the new ACT test to help students get a certificate in a certain set of skills. These are for students that are not college bound. OSBA encouraged the board to be more active and have a presence in the schools. Karl Mecklenburg gave a great inspirational speech. Sue Chambers added that she appreciated getting to know Lee Bush, Baron Guido and Dede Corpening. Sue Gold commented on the session that discussed a way to save thousands of dollars on utilities. Sue Gold also spoke of Bend-La Pine district and the amazing things they are doing. Katherine Johnson would like to see the Promise of Oregon spotlight possibly at the next meeting. Katherine Johnson enjoyed the Study of Educonomy. When we give our students hope it works. She spoke of boards getting to know the teachers and spending more time in the classroom. Bruce Raleigh agreed with all that

was said and would like the board to make note of what they learned at the conference and bring the knowledge back. He would like the board to model what they expect of the staff members, by taking the information they received from the conference and use it to better the district.

Meeting adjourned into executive session in accordance with ORS 192.660(2)(a) at 8:00 pm.

Executive session adjourned at 8:47 pm.