

Brookings-Harbor School District 17-C

“Every Student Can Succeed”

Special School Board Meeting Minutes Kalmiopsis School Library March 18, 2015 5:00 pm

In Attendance: Board Members: Bruce Raleigh, Katherine Johnson, Sue Gold, Alice Farmer, Sue Chambers, Lee Bush, Dede Corpening, Budget Committee Members: Mona Chandler, Pat McVay, Clyde Burke, Lauren Guido, Lori Botnen, Other: Lisa Dion, Baron Guido, Helena Chirinian, Gordon Clay, Kathy McKee, Krista Connelly, Matt Bennett

The purpose of the special meeting is to discuss budget related program changes.

Bruce Raleigh called the meeting to order at 5:06 pm.

Dr. Bush stated that budgeting is part of the foundation at which a school operates. The district has great ideas, but the district is also aware of the constrictions. Projections are not great for 15/16 school year. While kindergarten is mandated for next year, the overall funding per student is going down.

Kathy McKee presented the board and budget committee with information on the program change possibilities. The wish list included pre k program, increase in a counselor, increase alt ed program to full day, language arts adoption 7-12, ISS program at Azalea, and reduce 4th/5th grade to 2:00 release time.

Pre K Program- Helena Chirinian spoke of the Title I Funds and the limitations it has on its use. She stated that the Kalmiopsis site council is where the discussion and decision on how the money is going to be spent, and then goes to the board for approval. Katherine Johnson asked if the Title I Funds can be spent in the building, other than a pre k program. Helena Chirinian said she could look into other options. Katherine Johnson also asked about the space for a pre k program.

Counselor- This would allow for a full time counselor at the middle and elementary school, where as now they are sharing one.

Pacific Bridges- Have the program return to full time, and allow the program to change with direct instruction. Katherine Johnson asked for more information on how the program can become more successful. Pat McVay said does not remember as to when the program was cut to half time. He stated it has always been budgeted as a full time program and was curious as to where the funding went that was earmarked for Pacific Bridges. Lauren Guido asked if the district had the ability to double the students in the program if the current enrollment will be going to full time. Lee Bush said the district is currently reconfiguring the warehouse to allow a much larger facility.

Language Arts adoption 7-12 - textbook adoption funds are available for this purchase. This will allow the district to have the same curriculum school wide. The cost also includes staff training to implement the curriculum.

ISS at Azalea- This would allow for an in school suspension classified person rather than having students sitting in the office or being sent home. Bruce Raleigh felt the counselor and the ISS

person are a big need for the middle school. Lisa Dion said the more students are out of school, the further behind they are getting.

Reduce 4th/5th grade release time to 2:00- financial issue. It is taking an additional 1.3 FTE to keep the 4th and 5th grade students in school until 3:00. Dr. Bush told the board the district may need to reduce the budget by \$367,000. Some of the ideas being discussed are to put the TOSA's back in the classroom filling open positions due to resignations and/or retirements, and having the 4th/5th grade release time go to 2:00. Helena Chirinian added the data shows the students did better academically when released at 2:00. Sue Chambers said she was concerned about the test scores in the middle school. Lee Bush said when they leave 5th grade, they are prepared for the middle school.

Bruce Raleigh thanked the budget committee for attending and asked that they attend the next meeting on April 15 from 4:30 to 5:30 for training on how the budget process works.

Work session adjourned at 5:56pm.

**Regular School Board Meeting Minutes
Kalmiopsis School Library
March 18, 2015 6:00 pm**

Attendance:

Board Members

Sue Gold
Katherine Johnson
Bruce Raleigh
Sue Chambers
Alice Farmer

Student Representative

Steve Kleespies

Members of the Public

Gordon Clay
BHHS Girls Basketball Team
Isaiah Ross
Stuart Parmalee
John Noland

Media Representative

Jayati Ramakrishnan

District Employees

Dr. Lee Bush
Lisa Dion
Baron Guido
Kathy McKee
Helena Chirinian
Chris Schofield
Donna Fleschman
Haley Fleschman

Bruce Raleigh called the meeting to order at 6:02 pm.

Pledge of Allegiance:

The flag salute was recited in unison led by Sue Gold.

Consent Agenda:

Katherine Johnson made a motion to approve the consent agenda, seconded by Sue Gold.

Discussion: None

Motion Pass Unanimously

Celebrate Success: BHHS Girls Basketball and BHHS Wrestler Isaiah Ross

Chris Schofield introduced and discussed the team and their accomplishments this season. Dr. Bush introduced Isaiah Ross who made it to state in wrestling.

Spotlight: Oregon RTI

Postponed to April meeting

Student Representative Report:

Steve Kleespies gave an update on the past and upcoming events for the high school. The high school talent show is this evening. Softball and baseball recently won their games. Track team took 2nd overall during the last meet. Robotics recently competed in Wilsonville. The prom dress drive is on. Drama club has a performance in April. There will also be a high school concert April 1st.

Distinguished Service Awards

The board presented distinguished service awards to the following:

Donna Fleshman- always willing to volunteer, coaching t-ball, soccer, basketball, girl scout leader, fundraising, safe-n-sober, Washington DC trip, PTO vice president, serves on CASA committee.

Gordon Clay-been to almost every board meeting- appreciate community member interested in the district and being in the audience, all the hours and work done on the policy committee.

John Noland- instrumental in helping the robotics program with their accomplishments.

Kevin Bane- a great job announcing for the district

Cindi Beaman- gives and shares a significant amount of talent. Willing to take on hard tasks.

Bruce Raleigh and the board thanked them again as well as the others that give their time in supporting the district.

Citizen Input:

Gordon Clay- Talked about some of the projects he has taken on in the district-bully program, through my eyes essays contest, and the Dorothy Shull memorial. Gordon brought a display of informational brochures and is seeking community support to help fund the cost of the brochures. Gordon Clay expressed his appreciation for the current board.

District Reports and Information:

Comments from Superintendent:

Dr. Bush once again thanked the girls' basketball team for coming to the meeting. Dr. Bush gave accolades to Buell Gonzales for the successful evening of home athletic events the previous night. The district recently participated in staff development day including Title IX training, engaging students in poverty training, and RTI training.

Board Business:

Audit Presentation:

Stuart Parmalee, an audit partner of KDP, presented the summary of the 2013/2014 audit. The district received an unmodified opinion, which is the highest level of opinion one can receive. The prior year there were issues with the time and effort reports, (which is not uncommon) and those items have been corrected. Stuart Parmalee let the board know that if there are any questions give him a call.

Personnel (extra duty contracts):

- | | |
|--|-----------------------|
| 1. KSCHOOL PBIS/SWIS Coach | Nikki Darger |
| 2. BHHS Head Volleyball Coach | Emilie Aliamus |
| 3. BHHS Head Softball Coach | Kelly Garvin |
| 4. BHHS Head Football Coach | Drew Carter |
| 5. AZALEA Assistant Track Coach | Guy Smith |

Alice Farmer made a motion to approve the extra duty contracts, seconded by Sue Chambers.

Discussion: Katherine Johnson asked if the football coach position is for 15/16 school year, to which it is.

Motion Pass Unanimously

15/16 Calendar (First Reading)

Dr. Bush let the board know there was a change in the end date due to the total number of days being miscounted in the last first reading.

Policies

Bruce Raleigh let the board know that Katherine Johnson had discovered policy GBA as showing adopted when the board had tabled it due to being uncomfortable with the way it was written. Dede Corpening contacted OSBA and had them ~~review~~ remove the policy until if and when the board officially adopts it. Bruce Raleigh stated that the committee is hoping to have the original rewrite completed by this school year.

Board Policies(First Reading)

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|------------------|--|
| 1. GBNA | Hazing/Harassment/Intimidation/Bullying/ Menacing/Cyberbullying/Teen Dating Violence-Staff |
| 2. GBNA-AR | Hazing/Harassment/Intimidation/Bullying/ Menacing/Cyberbullying/Teen Dating Violence Complaint Procedure-Staff |
| 3. JFCF | Hazing/Harassment/Intimidation/Bullying/ Menacing/Cyberbullying/Teen Dating Violence-Student |
| 4. JFCF-AR | Hazing/Harassment/Intimidation/Bullying/ Menacing/Cyberbullying/Teen Dating Violence Complaint Procedure-Student |
| 5. JHFE | Reporting of Suspected Abuse of a Child |
| 6. JHFE-AR | Reporting of Suspected Abuse of a Child |
| 7. GBN/JBA | Sexual Harassment |
| 8. GBN/JBA-AR | Sexual Harassment Complaint Procedure |
| 9. JBA/GBN | Sexual Harassment |
| 10. GBN/JBA-AR | Sexual Harassment Complaint Procedure |
| 11. KBA | Public Records |
| 12. KG-AR | Use of School Facilities |
| 13. KGC/GBK/JFCG | Tobacco-Free Environment |

14. JFCG/KGC/GBK Tobacco-Free Environment
15. KHA Commercial, Promotional and Corporate Sponsorships and Partnerships
16. KN-AR Relations with Law Enforcement Agencies
17. KN-AR(2) Abuse of a Child [or Other] Investigations Conducted on District Premises
18. KN/JHFE-AR(2) Abuse of a Child Investigations Conducted on District Premises
19. JHFE/KN-AR(2) Abuse of a Child Investigations Conducted on District Premises
20. LBE Public Charter Schools
21. LBE-AR Public Charter Schools (Version 1)
22. LBE-AR Public Charter Schools (Version 2)
23. LGA Compliance with Standards
24. LGA-AR(1) Public Appeals and Complaints about Alleged Violations of Standards
25. LGA-AR(2) Direct Appeals to the State Superintendent of Instruction about Alleged Violations of Standards
26. JECBA-AR Admission of Foreign Exchange Students
27. IGBAE-AR Special Education- Participation in Regular Education Programs
28. IGBAF-AR Special Education- Individualized Education Program (IEP) (Version 1)
29. IGBAF-AR Special Education- Individualized Education Program (IEP) (Version 2)
30. IGBAG Special Education- Procedural Safeguards** (Version 1)
31. IGBAG Special Education- Procedural Safeguards** (Version 2)
32. IGBAG –AR Special Education- Procedural Safeguards** (Version 1)
33. IGBAG –AR Special Education- Procedural Safeguards** (Version 2)
34. IGBAH Special Education- Evaluation Procedures
35. IGBAH-AR Special Education- Evaluation Procedures** (Version 1)
36. IGBAH-AR Special Education- Evaluation Procedures** (Version 2)
37. IGBAI Special Education- Private Schools
38. IGBAI-AR Special Education- Private Schools (Version 1)
39. IGBAI-AR Special Education- Private Schools (Version 2)
40. IGBAJ Special Education- Free Appropriate Public Education (FAPE)
41. IGBAJ-AR Special Education- Free Appropriate Public Education (FAPE)
42. IGBAK Special Education- Public Availability of State Application (Version 1)
43. IGBAK Special Education- Public Availability of State Application (Version 2)
44. IGBAL Special Education- Services for Home-Schooled Students with Disabilities**
45. IGBAL-AR Special Education- Services for Home-Schooled Students with Disabilities** (Version 1)
46. IGBAL-AR Special Education- Services for Home-Schooled Students with Disabilities** (Version 2)

Sue Chambers made a motion to move forward policies 1-46 stated above to a second reading, seconded by Sue Gold.

Discussion: GBNA-AR 2b2 Katherine Johnson asked for clarification on official bus stop. Bruce Raleigh stated that it refers to the designated stops the drivers have.

Motion Pass Unanimously

Board Policies (Second Reading)

- 1.IGBC TITLE I/PARENTAL INVOLVEMENT
- 2.IGBC-AR TITLE I/PARENTAL INVOLVEMENT
- 3.IGBG HOMEBOUND INSTRUCTION
- 4.IGBHC ALTERNATIVE EDUCATION NOTIFICATION**
- 5.IGBHD PROGRAM EXEMPTIONS

6.IGDB	STUDENT PUBLICATIONS
7.IGDD	STUDENT PERFORMANCES
8.IGDF	STUDENT FUND-RAISING ACTIVITIES
9.IGDF-AR	STUDENT FUND-RAISING ACTIVITIES
10.IGDH	CONTESTS FOR STUDENTS
11.IGDJ	INTERSCHOLASTIC ATHLETICS
12.IHB	CLASS SIZE
13.IHGA	ALTERNATIVE INSTRUCTIONAL PROGRAMS
14.IIAD	SPECIAL INTERESTS MATERIALS
15.IIBD	DISTRICT LIBRARIES
16.IIBG	INSTRUCTIONAL TECHNOLOGY
17.IM	EVALUATION OF INSTRUCTIONAL PROGRAMS
18.INB	STUDYING CONTROVERSIAL ISSUES
19.INDB	FLAG DISPLAYS AND SALUTES
20.INE	ASSEMBLIES
21.ING	ANIMALS IN DISTRICT FACILITIES
22.INI	ANIMAL DISSECTION
23.JFCM	THREATS OF VIOLENCE
24.JFCFA/GBNAA	CYBERBULLYING
25.IIA	INSTRUCTIONAL RESOURCES/INSTRUCTIONAL MATERIALS
26.IK	ACADEMIC ACHEIVEMENT
27.IKA	GRADING AND REPORTING SYSTEM
28.IKAB	STUDENT PROGRESS REPORTS OT PARENTS
29.JAA	STUDENT POLICY OBJECTIVES
30.JB	EQUAL EDUCATIONAL OPPORTUNITY
31.JBAA	SECTION 504 - STUDENTS
32.JECB	ADMISSION OF NONRESIDENT STUDENTS
33.JECBA	ADMISSION OF EXCHANGE STUDENTS
34.JECBD	HOMELESS STUDENTS
35.JED	STUDENT ABSENCES AND EXCUSES
36.JEDA	TRUANCY
37.JEDB	STUDENT DISMISSAL PRECAUTIONS**
38.JEFB	RELEASE TIME FOR RELIGIOUS INSTRUCTION**
39.JF/JFA	STUDENT RIGHTS AND RESPONSIBILITIES
40.JFBA	STUDENT GOVERNMENT
41.JFC-AR	STATEMENT OF ADMINISTRATIVE REGULATIONS
42.JFCA	STUDENT DRESS AND GROOMING**
43.JFCCA	STUDENT CONDUCT ON ACTIVITY TRIPS
44.JFCE	SECRET SOCIETIES
45.JFCFA/GBNAA	CYBERBULLYING
46.JFCJ	WEAPONS IN THE SCHOOLS
47.JFD	STUDENTS OF LEGAL AGE
48.JFF	MARRIED STUDENTS

49.JFI	STUDENT DEMONSTRATIONS AND PETITIONS
50.JGA	CORPORAL PUNISHMENT**
51.JGA-AR	CORPORAL PUNISHMENT
52.JGAB	USE OF RESTRAINT AND SECLUSION
53.JGAB-AR	USE OF RESTRAINT AND SECLUSION
54.JGB	DETENTION OF STUDENTS
55.JGD	SUSPENSION**
56.JGE-AR	EXPULSION
57.JH	STUDENT WELFARE
58.JHA	STUDENT INSURANCE
59.JHCC-AR(2)	HEAD LICE
60.JHCCE/KBCAA/GBEBE	NEWS MEDIA - HIV, AIDS, OR HBV**
61.JHF	STUDENT SAFETY
62.JHFA	SUPERVISION OF STUDENTS**
63.JHFC	STUDENT BICYCLE USE
64.JHFD	STUDENT VEHICLE USE
65.JI	STUDENT AWARDS AND SCHOLARSHIPS
66.JIA	STUDENT RECOGNITION PROGRAM
67.JL	STUDENT GIFTS AND SOLICITATIONS
68.JN	STUDENT FEES, FINES AND CHARGES**
69.JO/IGBAB	EDUCATION RECORDS/RECORDS OF STUDENTS WITH DISABILITIES*
70.JOA	DIRECTORY INFORMATION**
71.JOB	PERSONALLY IDENTIFIABLE INFORMATION**
72.JOC	LEGAL NAMES OF STUDENTS
73.JOD	MEDIA ACCESS TO STUDENTS
74.JECBD-AR	HOMELESS STUDENTS
75.JGDA/JGEA	DISCIPLINE OF DISABLED STUDENTS
76.JGDA/JGEA	DISCIPLINE OF STUDENTS WITH DISABILITIES
77. JGDA/JGEA-AR	SPECIAL EDUCATION-DISCIPLINE
78. JGDA/JGEA-AR	DISCIPLINE OF STUDENTS WITH DISABILITIES
79.JFCIA	STUDENT DRUG TESTING-EXTRA CURRICULAR ACTIVITY PARTICIPATION
80.KA/KAA	DISTRICT - COMMUNITY RELATIONS GOALS AND OBJECTIVES
81.KAB	PARENTAL RIGHTS
82.KAB-AR	PARENTAL RIGHTS
83.KB	PUBLIC ENGAGEMENT AND COMMUNICATIONS PROGRAM
84.KBA-AR	PUBLIC RECORDS
85.KBCA	NEWS RELEASE
86.KBCAA/GBEBE/JHCCE	NEWS/MEDIA - HIV, AIDS OR HBV**
87.KC	COMMUNITY INVOLVEMENT IN DECISION MAKING
88.KG	COMMUNITY USE OF DISTRICT FACILITIES
89.KGB	PUBLIC CONDUCT ON DISTRICT PROPERTY
90.KGE	AUTHORIZED USE OF DISTRICT EQUIPMENT AND MATERIALS
91.KGF/EDC	AUTHORIZED USE OF DISTRICT EQUIPMENT AND MATERIALS*

- 92.KH PUBLIC GIFTS TO THE DISTRICT
- 93.KI PUBLIC SOLICITATION IN DISTRICT FACILITIES
- 94.KJ ADVERTISING IN DISTRICT FACILITIES
- 95.KJA MATERIALS DISTRIBUTION** (VERSION 1)
- 96.KJA MATERIALS DISTRIBUTION**(VERSION 2)
- 97.KK VISITORS TO DISTRICT FACILITIES**
- 98.KN RELATIONS WITH LAW ENFORCEMENT AGENCIES

Bruce Raleigh let the board know that it was discovered that four of the policies were adopted in March of 2014. These agenda items were 39,46,52,53.

Sue Chambers made a motion to approve the policies, minus numbers 39, 46, 52 and 53, seconded by Sue Gold.

Discussion: Katherine Johnson requested that the ones that don't appear to have any changes be noted that way, rather than stating the legal reference has changed, when in fact they are the same. In conversation with OSBA, they had stated that they automatically highlight the legal references as they may have been updated since the last time the district adopted the policy. Dr. Lee Bush thanked Matt Bennett for his time put in working with the committee as well.

Motion Pass Unanimously

OSBA Boardbook

Bruce Raleigh explained the boardbook as a web based tool that will lighten the paperwork and copying piece of creating the agenda and board packets. The time freed up will offset the cost of \$2500 per year. Bruce Raleigh encouraged the board to go on OSBA website and review the information. Katherine Johnson asked if the public will have access to this. Bruce Raleigh stated it does have the complete packets available, as well as stores previous packets. The board gave a directive to purchase the boardbook.

Comments/Communication

Bruce Raleigh talked about the board doing a Board Self Evaluation. He thought that maybe in May the Board can work on this. Of the 510 policies of the district's current policies, the district has fewer than 100 to complete the rewrite. Once done, any future changes or updating will be done regularly. Katherine Johnson gave an update on what's going on in Salem with the 7.2 adoption. COSA is creating a database for school districts' to give input on how this will affect their district. SB447 will give funds for fixing schools. House Bill 2673 is also a concern for districts with a sixty day turnaround for IEP's. They want to shorten the time for completion. Dr. Bush spoke of the possibility in the future to move the 5th grade over to Azalea, as Kschool is so large. The district is in the process of spending money on some onetime upgrades that will bring the carry over down.

Adjourned to Executive Session in Accordance with ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent at 7:37 pm.

Board Business (continued after Executive Session) at 7:40 pm

Katherine Johnson made a motion to approve the amended recommendations for licensed and administrative staff, seconded by Sue Chambers.

Motion Pass Unanimously

Meeting Adjourned at 7:43 pm.