

Brookings-Harbor School District 17-C

“Every Student Can Succeed”

Special School Board Meeting
Annual Organizational
Kalmiopsis School Library
Tuesday July 14, 2015 6:00 PM
AGENDA

1. Call Meeting to Order Sean Gallagher
2. Pledge of Allegiance TBA
3. Newly Elected Board Members Oath Sean Gallagher
4. Annual Organizational Procedures-**Action** Enclosure #1
 - A. 1) Election of Chairperson and Vice-Chairperson (ORS 332.005(2))
 - 2) Establishment of Regular Meeting Dates, Times and Location Board Chair
 - 3) Designation of District Clerk and Chief Executive Officer
(ORS 332.515) Board Chair
 - 4) Designation of Deputy District Clerk and Business Manager Board Chair
 - 5) Designation of Budget Officer (ORS 294.331) Board Chair
 - 6) Declaration of Vacancies (zero) of District Budget Committee Board Chair
 - 7) Designation of Custodian of District Funds and Authorized
Facsimile Signature (ORS 328.441;328.445) Board Chair
 - 8) Designation of Depository of District Funds
(ORS 328.441 and 294.805 and 294.895) Board Chair
 - 9) Designation of District Auditors
(ORS 297.405, 327.137 and 328.465) Board Chair
 - 10) Designation of District Insurance Agent of Record Board Chair
 - 11) Designation of District Legal Counsel Board Chair
 - 12) Designation of Authorized Officers for Submittal
of Federal Grants Board Chair
 - 13) Designation of School Board as Local Public Contract
Review Board (ORS 279A.060) Board Chair
 - 14) Designation of Press Representative Board Chair

Enclosure #1

- 1) Board election (may not be secret ballot)
- 2) Recommended continuing previous pattern of conducting the regular school board meetings on the third Wednesday of each month (except for months in which the third Wednesday falls on a legal holiday, held in the Kalmiopsis School Library, with the starting time to be 6:00 pm.
- 3) Recommended designating Superintendent Sean Gallagher as the Director of Fiscal Services and Chief Executive Officer.
- 4) Recommended to appoint Director of Fiscal Services, Kathy McKee as the Deputy Clerk and Director of Fiscal Services.
- 5) Recommended to appoint Director of Fiscal Services, Kathy McKee as the District's Budget Officer.
- 6) None of the five positions on the District's Budget Committee are scheduled to expire during the 2015-16 school year.
- 7) Recommended to designate both the Superintendent and Director of Fiscal Services as custodians of funds for District 17-C and that their respective signatures be designated for facsimile purposes.
- 8) Recommended to designate the Umpqua Bank as the official depository of District Funds.
- 9) Recommended to designate the accounting firm of KDP (A Kosmatka, Donnelly, and Piels Company) as the official District auditors to conduct the formal District audit for the 2015-16 school year.
- 10) Recommended to designate Beecher Carlson Insurance Agency (formerly JBLK) as the District's official insurance agent of record for the 2015-16 school year.
- 11) Recommended to designate the law firm of Garrett, Hemann, Robertson, Jennings and Comstock (located in Salem Oregon) as the District's legal counsel of record with the understanding that Rebeccah Jacobson, an attorney with that firm, as well as Hungerford Law Firm would continue to be the District's primary legal representative.
- 12) Recommended to designate the Superintendent and the Director of Fiscal Services as the authorized District officials for purposes of submitting all federal grants.
- 13) Recommended to continue practice of School Board serving as Local Public Contract Review Board.
- 14) Recommended to designate the press representative.

Regular School Board Meeting
 Kalmiopsis School Library
 July 14, 2015
 (Immediately following Organizational Meeting)
 AGENDA

Call Meeting to Order Board Chair

Pledge of Allegiance TBA

Consent Agenda Items..... Board
 Approve Minutes c.1
 Approve Bills c.2

Citizens Input..... Board Chair
 Visitors wishing to address the Board must fill out a blue card

1. District Reports and Information
 a. Comments from Superintendent Sean Gallagher

2. Board Business
 a. Personnel Attached Items 2a 1-6
 1. Accept Resignation Letter High School ELA/SS Erika Backs
 2. Accept Resignation Letter High School ELA Kimberly Longrie
 3. Accept Resignation Letter High School ELA Josephine Colburn
 4. Approve Hiring Elementary Reading Specialist Sally Gallagher
 5. Approve Hiring High School Math Teacher JoHelen Whitaker
 6. Approve Hiring High School Alt Ed/Tech Teacher Arnold Wardwell

b. Approve Misc. Equipment Items Attached Item 2b 1
 1. Surplus Disposal

c. Board Policies (Second Reading) Attached Items 2c 1-37
 1. KL Public Complaints
 2. KL-AR(1) Public Complaint Procedure
 3. KL-AR(2) Review of Administrative Decision
 4. KLD Public Complaints about District Personnel *(Version 3)
 5. KLD-AR Public Complaints about District Personnel *(Version 1)
 6. ACA-AR(2) ADA Grievance Procedure
 7. EBAA Hazardous Material Policy
 8. EHA-AR Confidentiality of Health Care and Health-Related Information
 9. GBA-AR Civil Rights Compliance Plan
 10. GBC-AR Staff Ethics
 11. GBL Personnel Records
 12. IGBBC-AR(1) Complaints Regarding Talented and Gifted Program
 13. IGBBC-AR(2) Talented and Gifted Standards Complaint Form

14. **IGBHE-AR(1)** Expanded Options Program Notification
15. **IGDA-AR** Student Organization
16. **JB-AR** Equal Educational Opportunity
17. **JBAA-AR** Section 504-Students
18. **JEA-AR** Compulsory Attendance Notices and Citations
19. **JFE-AR** Individualized Plan for Pregnant and/or Parenting Teens
20. **JGAB** Use of Restraint and Seclusion
21. **JGAB-AR** Use of Restraint and Seclusion
22. **JHCCF** Pediculosis (Head Lice)
23. **JHCCF-AR** Pediculosis (Head Lice)
24. **KJB** Informational Material Distribution or Posting
25. **IA** Instructional Goals (Version 1)
26. **KGB** Public Conduct on District Property
27. **LGA-AR(1)** Public Appeals and Complaints about Alleged Violations of Standards
28. **LGA-AR(2)** Direct Appeals to the State Superintendent of Instruction about Alleged Violations of Standards
29. **JFE-AR(2)** Mother Friendly Educational Environment
30. **JHFE-AR(1)** Reporting of Suspected Abuse of a Child
31. **JHFF-AR** Sexual Conduct Complaint Form
32. **DDB-AR** Involvement of Indian Parents and Tribes in District Educational Programs
33. **GBM-AR** Staff Complaint Procedure
34. **IGBBC-AR(1)** Complaints Regarding Talented and Gifted Programs
35. **IIA** Instructional Resources/Instructional Materials
36. **IIA-AR** Complaints Regarding Instruction or Library Materials
37. **ECAB-AR** Criminal Complaint Form

d. Approve BHSD lunch prices

Attached Item 2d

Comments/Communication

Adjourn to Executive Session in accordance with ORS 192.660(2)(h) To consult with counsel concerning legal rights and duties of a public body with regard to litigation or litigation likely to be filed.

Board Business (continued after Executive Session)
Possible Motion following Executive Session

Adjournment