

# Brookings-Harbor School District 17-C

“Every Student Can Succeed”

Special School Board Meeting Minutes

Kalmiopsis School Library

April 15, 2015 4:30 pm

In Attendance: Board Members: Bruce Raleigh, Sue Gold, Alice Farmer, Sue Chambers, Katherine Johnson, Lee Bush, Dede Corpening Budget Committee Members: Mona Chandler, Clyde Burke, Lauren Guido, Lori Botnen, Pat McVay Other: Helena Chirinain, Krista Connelly, Matthew Bennett, Kathy McKee, Sean O’Malley

The purpose of the special meeting is for Budget Process Training- reading the budget as well as any updates on budget related changes.

Bruce Raleigh called the meeting to order at 4:34 pm.

Bruce Raleigh stated the purpose is to help understand the budget process before going into the budget meeting on April 28. Kathy McKee went through a PowerPoint presentation explaining the budget. Kathy talked about the difference between onetime expenses verses permanent ongoing costs. Kathy said the district’s budget decisions were based on the board’s goals. In the proposal some of the changes are the high school is looking at making Pacific Bridges go to full time, as well as add some vocational classes to help increase graduation rates. There will also be curriculum adoption in Language Arts for 7-12. Kalmiopsis will have money freed up from Title due to the full day kindergarten being funded. This is a special fund and has restrictions on what it can be spent on. Site Council is looking into different ways to use the funding. Helena Chirinian said it may go towards additional math support or a reading specialist. The TOSA’s will be going back into the classroom. Azalea is looking at an additional half time special education teacher. The plan also includes reducing 4<sup>th</sup> and 5<sup>th</sup> grade back to the earlier release time. There is also the need for a one on one nurse for an incoming student.

Kathy McKee explained the difference between the general funds and special funds. She also discussed the resources and the 50/50 split. This split will give a little more money upfront, but the second year of the biennium will get the same funds, rather than the 49/51 split that is usually given. Kathy went through the transfers and special revenue funds.

Alice Farmer asked about the one on one nurse. Alice also asked about the recommendations from all the audits. Kathy responded that the nurse will be a requirement due to a student’s needs. Lee Bush explained that with the recommendations from the audit, the AD is being freed up on period and the tech department is going to increase one of its positions to year round in addition to receiving tech support on power school from other districts who are successfully using it. Mona Chandler expressed concerns with Power School. Lee Bush said the high school is using people from Medford who use Power School for a resource. Katherine Johnson asked if there are any additions for the high school next year. Lisa Dion said she would like additional support in math and English to help with the incoming freshman. Lauren Guido stated that it sounded like the support needed to be at a lower grade level so the students are not going into high school behind. Lisa Dion said that she needs to have the resources for her current students. She added that the high school is bringing back work experience/study for credit. Lisa Dion said to get the graduation rate up, there has to be support to allow it to happen. Katherine Johnson

said that there are many districts that are going to be doing cuts, so our district is actually in better shape than most.

Pat McVay said the process makes one tired. The district has to come up with ideas with the bare bones and the committee can only do so much.

Katherine Johnson said the budget committee is important.

Bruce Raleigh stated that with all the discussions it helps the budget committee understand and make sure that the district is using its resources properly.

Meeting adjourned at 5:20 pm.

Special School Board Meeting Minutes  
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Bruce Raleigh called the meeting into Executive Session in accordance with ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation likely to be filed at 5:30 pm.

Executive Session adjourned at 5:55.

Regular School Board Meeting  
Kalmiopsis School Library  
April 15, 2015 6:00 pm

**Attendance:**

**Board Members**

Sue Gold  
Katherine Johnson  
Bruce Raleigh  
Sue Chambers  
Alice Farmer

**Student Representative**

Kendall Hicks

**Members of the Public**

Gordon Clay  
Mona Chandler

**Media Representative**

Jayati Ramakrishnan

**District Employees**

Dr. Lee Bush  
Lisa Dion  
Dede Corpening  
Kathy McKee  
Helena Chirinian  
Krista Connelly  
Nicole Heath  
Mike McQueen  
Sean O'Malley  
Dawn Bennett  
Matt Bennett

**Bruce Raleigh called the meeting to order at 6:02 pm.**

**Pledge of Allegiance:**

**The flag salute was recited in unison led by Kendall Hicks.**

**Consent Agenda:**

**Sue Chambers made a motion to approve the consent agenda, seconded by Katherine Johnson.**

**Discussion:** Bruce Raleigh noted that there was a typo on page 4 under the policies. The word should have been "remove" rather than "review" the policies.

**Motion Pass Unanimously**

### **Celebrate Success: AZ BASIS Intervention**

**Sean O'Malley** discussed the BASIS Program that was started due to the loss of the advisory period from the previous year. The science team designed a program called BASIS- Being a Success in School. Students were invited to participate, not told to participate. This allowed the students to feel a part of the decision making. Most of the students now say it is a favorite part of the students' day. Many of the students have elected to stay in the class. Sean O'Malley said the teachers are finding a 70 to 80 percent success rate. He publicly wanted to acknowledge the teachers for their dedication to the students' success.

### **Spotlight: Oregon RTI**

**Helena Chirinian and Nicole Heath** first shared that Nicole Heath is the Oregon RTII Implementer of the Year. They gave a brief overview of how to make the Response to Intervention and Instruction work. Helena Chirinian explained the needs to make the program successful - leadership, training teachers, the core, screening students, data review, interventions, data review etc.... The goal is that 80 to 90 percent of the students need to be at benchmark- The kindergarteners were at 38 percent meeting benchmark when they came in and are now at 67 percent. Nicole Heath spoke of the support Oregon RTII the district has received from Tammy Rasmussen. The focuses this year is getting together and discussing all students after the universal screening. They are checking in every couple of weeks. There are fluency groups happening. Helena added that the district would like to add the middle school as part of next year's grant. The trainings look a little different, but are available. Helena explained what will have to happen in the fall to be eligible to apply for the grant.

### **Citizens Input**

**Gordon Clay** discussed the Healthy Teens and Wellness Survey and the importance of the information that is obtained from them to apply for and receive grants. Gordon spoke of a pack of cards he has for each administrator discussing issues that parents can use to help with conversations with their children. These issues included alcohol and drug use, teen pregnancy, pornography, bullying, oral health and struggling teens to name a few. Gordon developed a responsible parent pack.

### **Student Representative Report**

**Kendall Hicks** gave an update of upcoming high school events. On May 19<sup>th</sup> there will be a Sea Breeze concert. The Junior Senior Banquet is May 14<sup>th</sup>. Blood Drive will be held April 30<sup>th</sup>. BHHS Pageant for the guys is May 26<sup>th</sup>. Academic Assembly is May 14<sup>th</sup>. Prom dress drive was a success. Prom is this Saturday. Daniel Paulson went to the OASE trip. Robotics placed 17<sup>th</sup> out of 32.

### **District Reports and Information**

#### **Comments from Superintendent:**

**Lee Bush** spoke of the Rotary Luncheon he attended. He talked about career day in the district that he and Ted Burdett represented for future teachers. Chris Schofield, Alex Merritt and Lee Bush will be attending a tech summit in Ashland on Friday. Lee then gave a breakdown on where the district stands with its policy rewrite. The district is getting close to completing this and then will follow up with the quarterly updates.

**Building Reports**

**Enrollment Summary:**

**Bruce Raleigh** wanted to note that the district enrollment is continuing to decline and it will affect the budget.

**Finance Report**

**Board Business:**

**Personnel**

**Approve Hiring 15/16 Permanent Superintendent Sean Gallagher**

**Katherine Johnson** made a motion to approve the hiring of the permanent superintendent, **Sean Gallagher**, seconded by **Sue Gold**.

**Discussion:** None

**Motion Pass Unanimously**

**Bruce Raleigh** stated that there was wording added into the contract of the permanent superintendent capping the PERS employee contribution to 6%.

**Sue Gold** made a motion to approve the contract with the addition of the PERS cap, seconded by **Sue Chambers**.

**Discussion:** **Sue Gold** stated that she feels it is really important that the administrators get the same benefit as the teachers. **Bruce Raleigh** said that it was really nice to negotiate with **Sean Gallagher**.

**Motion Pass Unanimously**

**Accept Resignation Letter Elementary Teacher Donica Richardson**

**Accept Resignation Letter Elementary Teacher Alexandria Brudevold**

**Accept Resignation Letter Elementary Teacher Britina Gilkey**

**Accept Resignation Letter Middle School Teacher Diane Cavaness**

**Accept Resignation Adaptive Life Skills Teacher Susan Hillesland**

**Approve Extra Duty Contract HS Assistant Volleyball Lorinda Shew**

**Sue Gold** made a motion to approve the above personnel items, seconded by **Alice Farmer**.

**Discussion:** None

**Motion Pass Unanimously**

**Approve Summer School**

**Alice Farmer** made a motion to approve summer school, seconded by **Sue Chambers**.

**Discussion:** None

**Motion Pass Unanimously**

**Approve Summer Lunch Program**

**Alice Farmer** made a motion to approve the summer lunch program, seconded by **Sue Chambers**.

**Discussion:** **Sue Gold** asked for the cost. **Bruce Raleigh** stated it is subsidized by the government.

**Motion Pass Unanimously**

**Board Policies (second reading)**

1. GBNA	Hazing/Harassment/Intimidation/Bullying/ Menacing/Cyberbullying/Teen Dating Violence-Staff
2. GBNA-AR	Hazing/Harassment/Intimidation/Bullying/ Menacing/Cyberbullying/Teen Dating Violence Complaint Procedure-Staff
3. JFCF	Hazing/Harassment/Intimidation/Bullying/ Menacing/Cyberbullying/Teen Dating Violence-Student
4. JFCF-AR	Hazing/Harassment/Intimidation/Bullying/ Menacing/Cyberbullying/Teen Dating Violence Complaint Procedure-Student
5. JHFE	Reporting of Suspected Abuse of a Child
6. JHFE-AR	Reporting of Suspected Abuse of a Child
7. GBN/JBA	Sexual Harassment
8. GBN/JBA-AR	Sexual Harassment Complaint Procedure
9. JBA/GBN	Sexual Harassment
10. JBA/GBN-AR	Sexual Harassment Complaint Procedure
11. KBA	Public Records
12. KG-AR	Use of School Facilities
13. KGC/GBK/JFCG	Tobacco-Free Environment
14. JFCG/KGC/GBK	Tobacco-Free Environment
15. KHA	Commercial, Promotional and Corporate Sponsorships and Partnerships
16. KN-AR	Relations with Law Enforcement Agencies
17. KN-AR(2)	Abuse of a Child [or Other] Investigations Conducted on District Premises
18. KN/JHFE-AR(2)	Abuse of a Child Investigations Conducted on District Premises
19. JHFE/KN-AR(2)	Abuse of a Child Investigations Conducted on District Premises
20. LBE	Public Charter Schools
21. LBE-AR	Public Charter Schools (Version 1)
22. LBE-AR	Public Charter Schools (Version 2)
23. LGA	Compliance with Standards
24. LGA-AR(1)	Public Appeals and Complaints about Alleged Violations of Standards
25. LGA-AR(2)	Direct Appeals to the State Superintendent of Instruction about Alleged Violations of Standards
26. JECBA-AR	Admission of Foreign Exchange Students
27. IGBAE-AR	Special Education- Participation in Regular Education Programs
28. IGBAF-AR	Special Education- Individualized Education Program (IEP) (Version 1)
29. IGBAF-AR	Special Education- Individualized Education Program (IEP) (Version 2)
30. IGBAG	Special Education- Procedural Safeguards** (Version 1)
31. IGBAG	Special Education- Procedural Safeguards** (Version 2)
32. IGBAG –AR	Special Education- Procedural Safeguards** (Version 1)
33. IGBAG –AR	Special Education- Procedural Safeguards** (Version 2)
34. IGBAH	Special Education- Evaluation Procedures
35. IGBAH-AR	Special Education- Evaluation Procedures** (Version 1)
36. IGBAH-AR	Special Education- Evaluation Procedures** (Version 2)
37. IGBAI	Special Education- Private Schools
38. IGBAI-AR	Special Education- Private Schools (Version 1)
39. IGBAI-AR	Special Education- Private Schools (Version 2)
40. IGBAJ	Special Education- Free Appropriate Public Education (FAPE)
41. IGBAJ-AR	Special Education- Free Appropriate Public Education (FAPE)
42. IGBAK	Special Education- Public Availability of State Application (Version 1)
43. IGBAK	Special Education- Public Availability of State Application (Version 2)
44. IGBAL	Special Education- Services for Home-Schooled Students with Disabilities**
45. IGBAL-AR	Special Education- Services for Home-Schooled Students with Disabilities** (Version 1)

46. IGBAL-AR Special Education- Services for Home-Schooled Students with Disabilities\*\* (Version 2)

**Alice Farmer made a motion to approve the board polices 2d 1-46, seconded by Sue Gold.**

**Discussion:** None

**Motion Pass Unanimously**

**Approve 15/16 School Calendar**

**Alice Farmer made a motion to approve the 15/16 school calendar, seconded by Sue Chambers.**

**Discussion:** None

**Motion Pass Unanimously**

**Approve Out of State Travel BHHS Robotics**

**Alice Farmer made a motion to approve the Out of State Travel for the BHHS Robotics, seconded by Katherine Johnson.**

**Discussion:** Bruce Raleigh commented on his appreciation for the thoroughness of the request. Alice Farmer stated they are having a fundraising dinner at the VFW Hall on May 6.

**Motion Pass Unanimously**

**Approve Budget Resolution 2014/2015 02**

**Katherine Johnson approved the Budget Resolution 2014/2015 02 transfer of funds from the 1000 to 200 function.**

**Discussion:** None

**Motion Pass Unanimously**

**Consider/Select Nominations for Exceptional Service Award**

Bruce Raleigh said that there were a total of 8 nominees. They are Alice Sandusky, Michelle Prudden, Mike Snyder, Sue Snyder, Helena Chirinian, Tina Peters, Lisa Dion, and Jessica Neerenburg. Katherine Johnson asked if there was a reason to not accept them all.

**Katherine Johnson made a motion to accept all of the nominees to receive an Exceptional Service Award, seconded by Sue Gold.**

**Discussion:** Alice Farmer said she agreed it would be difficult to choose just one to receive the award. Bruce Raleigh is glad to see the people recognized in the district.

**Motion Pass Unanimously**

**Bruce Raleigh read an email from the consulting firm Windows to Leadership expressing appreciation for Dede Corpening's help in the hiring process of the permanent superintendent.**

**Sue Gold made a motion to approve spending up to \$50.00 for a monetary thank you from the board, seconded by Sue Chambers.**

**Discussion:** None

**Motion Pass Unanimously**

## **Board Policies (first reading)**

1. IA	Instructional Goals
2. IB	Freedom of Expression
3. IB	Freedom of Expression (version 2)
4. IGAEB	Drug, Alcohol and Tobacco Prevention, Health Education **
5. IGAI	Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education**
6. IGBAE	Special Education- Participation in Regular Education Programs
7. IGBCA	Parental Involvement
8. IGBD	Programs for Pregnant Students
9. IGBHA	Alternative Education Programs**
10. IGBHA-AR(1)	Evaluation of Alternative Education Programs
11. IGBHA-AR(2)	Evaluation of Alternative Education Programs- District Summary
12. IGBHB	Established of Alternative Education Programs
13. IGBHB-AR(1)	Established of Alternative Education Programs
14. IGBHB-AR(2)	Independent Study **
15. IGBHC-AR	Alternative Education Notification
16. IGBI	Bilingual Education
17. IGC	Extended Instructional Programs
18. IGCD	Advanced College Placement
19. IGD	Cocurricular/Extracurricular Activities
20. IGDA	Student Organizations
21. IGDB-AR	Student Publications
22. IGDG	Student Activity Fund Management
23. IIBGA	Electronic Communications System
24. IKB	Homework
25. IL	Assessment Program**
26. ING-AR	Guidelines for Animals in the Classroom or on District Property

**Katherine Johnson made a motion to advance the 26 policies on to second reading, seconded by Sue Gold.**

**Discussion:** None

**Motion Pass Unanimously**

### **Comments/Communication**

None

**Meeting Adjourned at 7:10 pm**